

**BOROUGH OF GROVE CITY COUNCIL  
PARKS AND RECREATION COMMITTEE MEETING /REGULAR MEETING  
September 15, 2025, at 6:00PM**

**CALL TO ORDER PARKS AND RECREATION COMMITTEE MEETING** by Council President, Mary K. Mattocks at 6:00PM

**MEETING ATTENDANCE / ROLL CALL**

<b>X if present</b>	<b>Council Member Name</b>	<b>X if present</b>	<b>Council Member Name</b>	<b>X if present</b>	<b>Other Name</b>
X	Mattocks, Mary Kay	Absent	Bonner, Timothy (Solicitor)	X	Oakes, Vance (Boro Manager)
Absent	Morley, Shawn	Absent	DiStasi, Vincent	X	Pokrant, Taylor (Asst. Man)
X	Eakin, Patrick	X	Riddle, Randy (Mayor)	Absent	Gonc, Dan (Engineer)
Absent	Henry, James	X	Bigley, Joel (Vice-Pres)		
X	Hodge, Jeffrey	X	Zimmerman, William		
X	Hoffman, Jared	Absent	Moeller, Elsea (Jr. Council)		
X	Jaillet, Scott				

**DISCUSS SOFTBALL FIELD FACILITIES**

- Ms. Sarah Anderson, Grove City Girls Fast Pitch Softball, was present and requested that Borough Council consider a 5-year lease with the organization to help them apply for additional funding. Ms. Anderson requested that water service be run to the concession stand and that the lease allow for the potential development of a new restroom/concession stand building. Borough Council Members stated that they would be open to a longer term and would have a draft prepared for review. Borough Council also voiced their support for water service to the concession stand if the association paid for the cost of the materials.

**DISCUSS GROVE CITY DISC GOLF CLUB LEASE REQUESTS**

- Borough Council reviewed the lease requests and determined that it was not in the best interest of the Borough to enter into a lease agreement at this time. Borough Council asked Mr. Oakes to send a letter to the group indicating that the current relationship should remain in place with no changes.

**ADJOURNMENT**

- There being no further business, the meeting was adjourned at 6:50PM.

**CALL TO ORDER REGULAR MEETING** by Council President, Mary K. Mattocks at 7:00PM

**PLEDGE OF ALLEGIANCE**

**PRAYER:** was offered by **Mr. Scott Jaillet**

**MEETING ATTENDANCE / ROLL CALL**

<b>X if present</b>	<b>Council Member Name</b>	<b>X if present</b>	<b>Council Member Name</b>	<b>X if present</b>	<b>Other Name</b>
X	Mattocks, Mary Kay	X	Bonner, Timothy (Solicitor)	X	Oakes, Vance (Boro Manager)
Absent	Morley, Shawn	Absent	DiStasi, Vincent	X	Pokrant, Taylor (Asst. Man)
X	Eakin, Patrick	X	Riddle, Randy (Mayor)	Absent	Gonc, Dan (Engineer)
X	Henry, James	X	Bigley, Joel (Vice-Pres)		
X	Hodge, Jeffrey	X	Zimmerman, William		
X	Hoffman, Jared	X	Moeller, Elsea (Jr. Council)		
X	Jaillet, Scott				

**REQUEST FOR CITIZENS TO BE HEARD**

- Mr. William Caldwell, 208 Franklin Place, expressed a concern regarding vehicle line of sight at the intersection of Lincoln Ave and Forest Drive due to the growth of brush.

#### **COUNCIL MEMBER REQUEST TO ADD ITEMS TO THE AGENDA**

- None

#### **APPROVAL OF 'BILLS PAID' REPORT**

- Mr. Scott Jaillet moved to approve the 'Bills Paid' report. Mr. Jared Hoffman seconded the motion and it carried unanimously.

#### **APPROVAL OF 'BILLS-TO-BE-PAID' REPORT**

- Mr. Jared Hoffman moved to approve the 'Bills to be Paid' report. Mr. Pat Eakin seconded the motion and it carried unanimously.

#### **APPROVAL OF MINUTES FROM PUBLIC HEARING/REGULAR MEETING ON AUGUST 18, 2025**

- Mr. Jeff Hodge moved to approve the minutes. Mr. Pat Eakin seconded the motion and it carried unanimously.

#### **GROVE CITY LIBRARY REPORT**

- Mr. Scott Amnon reported that the Library raised \$3,700 at their recent book sale and thanked Tri-County for providing a dumpster and the Masonic Lodge for providing a free storage unit. Mr. Amnon reported that the Library has received a new book drop as a part of a grant and it will be installed after the parking lot is repaved. Mr. Amnon also detailed that the library will be holding a spaghetti dinner fundraiser on October 18<sup>th</sup> at Grace Church. Mr. Hoffman asked Mr. Amon if the Library plans to reschedule the planned meeting with Borough Council. Mr. Amon stated that the library is doing more research and does not want to meet at this time. Mr. Hoffman stated the Borough Council would like to meet with the Library Board. Mr. Amon stated that they would arrange that.

#### **CONSIDER GCVFD/GROVE CITY VALVOLINE REQUEST TO CLOSE GILMORE AVE FROM NORTH CENTER STREET TO NORTH BROAD STREET ON 10/4/25**

- Mr. Joel Bigley moved to approve the street closure request. Mr. Jim Henry seconded the motion and it carried unanimously.

#### **CONSIDER EVENT REQUEST: GROVE CITY AREA CHAMBER OF COMMERCE CHRISTMAS IN THE PARK TO BE HELD FROM 11/28/25 TO 1/2/26**

- Mr. Scott Jaillet moved to approve the event request. Mr. Pat Eakin seconded the motion and it carried unanimously.

#### **CONSIDER EVENT REQUEST: GROVE CITY DOWNTOWN EVENTS COMMITTEE LIGHT UP NIGHT EVENT TO BE HELD ON 12/5/25**

- Mr. Pat Eakin moved to approve the event request. Mr. Jeff Hodge seconded the motion and it carried unanimously.

#### **CONSIDER HHW/E-WASTE RECYCLING BIDS**

- Mr. Oakes detailed that Noble Environmental is the low-bidder with a price hold for the next 3 years.
- Mr. Jim Henry moved to accept the bids, awarding the contract to Noble Environmental. Mr. Scott Jaillet seconded the motion and it carried unanimously.

#### **CONSIDER 2026 WATER TREATMENT CHEMICAL BIDS**

- Mr. Oakes reported that all three chemicals that were bid out came in lower than last year. Sal Chemical is the low bidder on sodium hydroxide liquid and sodium hypochlorite, with Shannon Chemical being the low-bidder for liquid phosphate corrosion inhibitor.
- **Mr. Pat Eakin moved to approve the bids, awarding the contracts to Sal Chemical and Shannon Chemical. Mr. Bill Zimmerman seconded the motion and it carried unanimously.**

#### **CONSIDER 2026 FUEL BIDS**

- Mr. Oakes detailed that Reed Oil Company was the only bidder and that the price is up 1.5 cents per transported gallon for gas and diesel.
- **Mr. Jeff Hodge moved to approve the bids, awarding the contract to Reed Oil. Mr. Jared Hoffman seconded the motion and it carried unanimously.**

#### **CONSIDER CDBG DOCUMENTS AS FOLLOWS:**

- **CONSIDER RESOLUTION 2025-13 CDBG APPLICATION**
- **CONSIDER GROVE CITY CDBG AGREEMENT WITH MERCER COUNTY**
- **CONSIDER CITIZEN PARTICIPATION PLAN**
- Mr. Oakes reported that the attached documents and resolution are required for the 2025 CDBG application. Mr. Oakes detailed that the 2025 project would be ADA improvements on Woodland Ave.
- **Mr. Jared Hoffman moved to approve CDBG Documents and Resolution. Mr. Scott Jaillet seconded the motion and it carried unanimously.**

#### **CONSIDER BLACK RUN LIFT STATION PAYMENT REQUESTS AS FOLLOWS:**

- **RIGHT ELECTRIC PAYMENT IN THE AMOUNT OF \$86,751**
- **HECKMAN BALANCING CHANGE ORDER AND FINAL PAY REQUEST**
- Mr. Oakes detailed that the project is nearly complete with some electrical work still remaining. Mr. Oakes recommended approval of the change order and pay requests.
- **Mr. Pat Eakin moved to approve the change order and pay requests. Mr. William Zimmerman seconded the motion and it carried unanimously.**

#### **ENGINEER'S REPORT, PRESENTED BY MR. VANCE OAKES**

- Mr. Oakes presented the report. Mr. Oakes reported that the plant is fully in automatic mode, and everything seems to be working properly. Mr. Oakes reported that a ribbon cutting was held with Borough Council. Mr. Oakes recommended approval of the following:
  - Contract Five: Global Heavy Corp Pay Request No. 2 in the amount of \$84,564.67
  - Contract Six: McCurley Houston Electric Pay Request No. 1 in the amount of \$1,800
  - General Observation: Gannett Fleming Inv. 050805.62.56359 in the amount of \$1,585.00
  - Construction Observation: Gannett Fleming Inv. 050805.63.56358 in the amount of \$1,440.00
  - East Main Design Phase: Gannett Fleming Inv. 050805.13.56362 in the amount of \$8,520.00
  - West Main Bid Phase: Gannett Fleming Inv. 050805.14.56361 in the amount of \$3,435.00
  - Consider H2O Drawdown No. 3 in the amount of \$89,389.67
- **Mr. Jim Henry moved to approve the pay requests. Mr. Jared Hoffman seconded the motion and it carried unanimously.**

#### **BOROUGH MANAGER'S REPORT PRESENTED BY VANCE OAKES**

- Mr. Oakes reported that the Edgewood Ave ADA work will be completed this week, and Shields will be in next week to complete the Borough Street paving.
- Mr. Oakes detailed that the Borough landscaping project will be done in the next few weeks and reiterated that the project is being funded with a grant and private contribution.
- Mr. Oakes reported that tar and chip work has been completed and that the Public Works Department will be around next week to sweep up loose stone.

- Mr. Oakes reminded Council that there will be a budget meeting next Monday night.
- Mr. Oakes reported that the Ward 4 Stormwater project is getting started with a preconstruction meeting scheduled for tomorrow.
- Mr. Oakes asked Mr. Pokrant to provide an update on the RK Mellon Foundation Grant. Mr. Pokrant reported that a steering committee meeting was held and that building evaluations were being completed. Mr. Pokrant explained that public meetings are scheduled to be held in late October/November.
- Mr. Oakes shared an electrical rate comparison study that was completed that showed that for a 1,000 KWH customer, that the Borough customer paid \$41.09 less than a Penn Power customer. Mr. Oakes reminded Council that rates will be increasing due to the most recent PJM Auction.

**JR. COUNCIL REPORT PRESENTED BY JUNIOR COUNCILPERSON, BY ELSEA MOELLER**

- Ms. Moeller announced that Junior Achievement Day will be held at Hillview Elementary on November 5<sup>th</sup> and volunteers are needed to assist with it. Mr. Hoffman expressed that he attended it last year and recommended participation as it was a very rewarding experience.
- Ms. Moeller detailed that Middle School Students visited the Inventionland Headquarters in Pittsburgh last month in preparation for this year’s competition.
- Ms. Moeller announced that the Homecoming game and parade will be on the 26<sup>th</sup> with the dance on the 27<sup>th</sup>.
- Ms. Moeller reported that the Elegant Eagles will hold a powderpuff football game on October 16<sup>th</sup> at Forker Field with proceeds benefiting a breast cancer research foundation.

**MAYORS REPORT PRESENTED BY MAYOR RANDY RIDDLE**

- Mayor Riddle shared that over the last month he attended the following events:
  - 8/25- All Good Things donation recognition event
  - 9/10- PSAB conference call and call to CN Railroad regarding crossing maintenance in town.
  - 9/11 and 9/12 – PSAB Strategic Planning and Conference Committee Meeting at Penn State
- Mayor Riddle reported that he has the following events upcoming:
  - 9/25- MCBA Dinner
  - 9/26- Filming with Triscari for PSAB and GCHS Homecoming
  - 10/3-10/5- PSAB Fall Conference
  - Week of 10/6- Third Grade Field Trip at the Borough Office
  - 10/10-10/11- additional filming with Triscari of Octoberfest and GCC Homecoming
- Mayor Riddle reported that Mr. Oakes and Mr. Goncz are working on an article for PSAB regarding the new water plant.
- Mayor Riddle shared that Chief Allias completed training this week for active shooter threat response. Mayor Riddle shared that the Police Department will have an intern starting in October, who will work to digitize records/processes.

**OTHER BUSINESS**

- None

**NEWS MEDIA**

- None

**ADJOURNMENT**

There being no further business to come before Council, the meeting was adjourned at 7:54PM.

Respectfully,

Taylor G. Pokrant, Assistant Borough Manager