

## 10.0 Appendix C (Approved by Resolution 2023-10 dated 8/21/23) – Application and Inspection Form

### Lateral Policy Application and Inspection Form Guidance

- Plumber must obtain LACP/PACP NASSCO Training and have certificate number
- CCTV must be in color
- Camera must provide a perspective view of the pipe.
- If camera become dirty during inspection it must be removed from pipe and cleaned.
- Lateral also may require cleaning to properly finish inspection
- Incomplete inspection of lateral pipe is an automatic failure. Entire lateral pipe must be inspected to pass.
- Any illegal connections to the lateral pipe are an automatic failure.
- All fittings, defects, and previous repairs to the lateral pipe should be documented with footage from the entry of the camera head.

#### Structural Defects to be coded:

Cracks – Longitudinal, circumferential, spiral, and hinge

Fracture – Longitudinal, circumferential, spiral and hinge

Broken – soil visible and void visible

Hole – soil visible and void visible

Deformed – bulging, creasing, elliptical

Collapse – anything blocking over 40% of the pipe

Joint- separations, offsets, and angular

Point Repairs – patch, replacement, and liner defects.

Deposits – grease and ragging

Roots – root balls, joint roots size and location in pipe

Infiltration – joint, connections, and barrel

Miscellaneous features – camera underwater, material change, water level in lateral pipe,

Water level sag, water marks on lateral pipe, survey abandon.

#### Access Points of Entry:

Clean outs (inside or outside of structure)

Floor drain

#### Finish End Point:

Tap at Sewer main

Grinder pump

House (if inspected from sewer main with lateral launch CCTV)



123 West Main Street, Grove City, PA 16127 (Phone: 724-458-7060) [www.grovecityonline.com](http://www.grovecityonline.com)

**Lateral Policy Application and Inspection Form (Page 1 of 4)**

**General and Property Information:**

Date of Application:	
Property Mailing Address:	
Tax Parcel Number:	
Property Owner Name:	
Property Owner Contact Information:	
Phone:	
Email:	
Plumber / Company Name:	
Plumber Contact Information:	
Name:	
Address:	
Phone:	
Email:	

**Inspection General Information:**

Company Name and Employee Completing Survey	
Surveyor Certificate Number:	
Grove City Borough Reviewer:	
Reviewers Certificate Number:	
Reviewers Contact Information (Phone / Email)	
Customer Name:	
Customer Address for work being completed:	
Date of performed inspection:	
Start time of inspection:	
End time of inspection:	
Purpose for inspection:	
Inspection technology used: (CCTV)	
Inspection Status (Completed/not completed)	
Media Label (flash drive/email CCTV)	

**Lateral Policy Application and Inspection Form (Page 2 of 4)**

**CCTV Lateral Information:**

Pipe Material:	
Pipe Size:	
Pipe Use:	
Total Length Surveyed	
Access point of Entry for inspection:	
Finish Endpoint: (tap/house)	

Distance from Entry to Fittings/Defect	List the fitting/Defect	Continuous Defect	Location of defect on pipe	NASSCO Severity Rating	Remarks

**Check All That Apply:**

<input type="checkbox"/>	Lateral Fresh-Air Vent (Provide Photo)	<input type="checkbox"/>	Lateral Clean-Out(s) (Provide Photo)	<input type="checkbox"/>	Site Tee (Provide Photo)
<input type="checkbox"/>	Upstream MH (Provide Photo)	<input type="checkbox"/>	Downstream MH (Provide Photo)	<input type="checkbox"/>	All Roof Leaders Daylight at Surface (Provide Photos)
<input type="checkbox"/>	All Roof Leaders Connect to Storm Sewer	<input type="checkbox"/>	Interior French Drain / Sump Pump Dye Tested (Provide Photo)	<input type="checkbox"/>	Fresh Air Vent Above Grade - Doesn't take on surface water – (Provide Photo)
<input type="checkbox"/>	Deduct Meter Present (if applicable)	<input type="checkbox"/> Deduct Meter Reading →			

**Notes/Comments/Violations:**

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# Lateral Policy Application and Inspection Form (Page 3 of 4)

## Corrective Actions Required:

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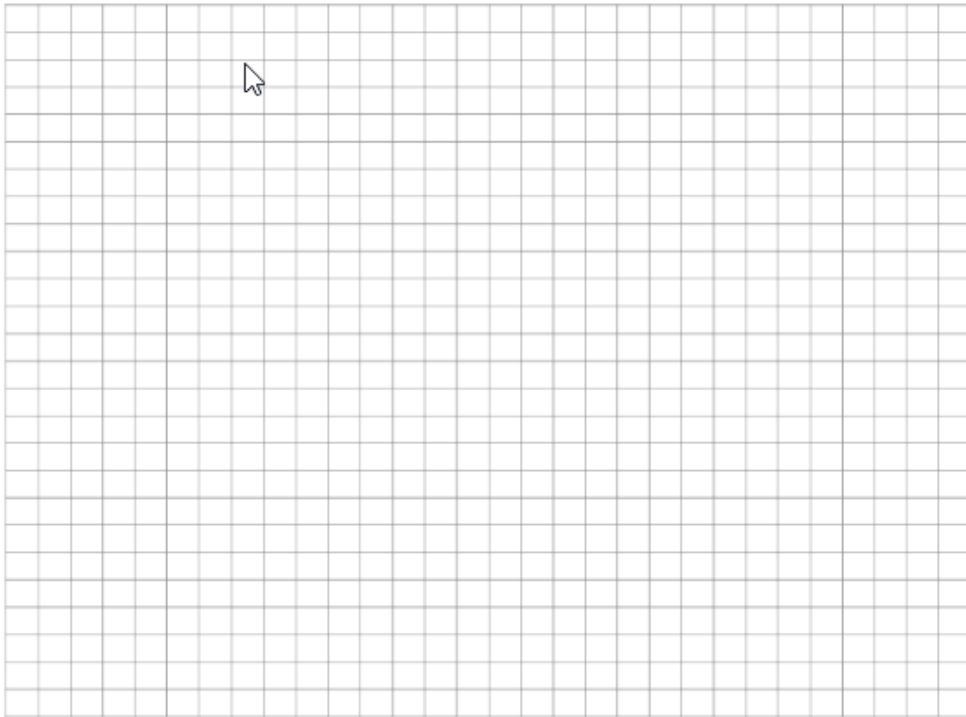
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## Sketch:

PROPERTY ADDRESS \_\_\_\_\_ DATE OF TEST \_\_\_\_\_

PROPERTY OWNER'S NAME \_\_\_\_\_ PHONE# \_\_\_\_\_

Sketch of Property & Location of Legend Items



<b>Legend</b>		<b>Results</b>	
AD=Area Drain	SH=Shower	A=Abandoned	R=Roadway
CO= <b>Cleanout</b>	SK=SINK	C=Clogged	S=Surface
DD=Driveway Drain	SP=Sump Pump	DX=Drains to Daylight	?=Undetermined
FD=Foundation Drain	SS=Sanitary Sewer	E=Elevated	V=Violation
FLD=Floor Drain	<b>ST=Site Tee</b>	G=Ground	X=Cross Connection
G=Ground	T=Tub	M=Maintenance	
UMH=Upstream Manhole	TO=Toilet	O=Observed	
DMH=Downstream Manhole	<b>VE=Vent</b>	->->-> = <b>Flow</b>	
RL=Roof Leader	WD=Walk Drain		
SD=Stairwell Drain	WWD=Window Well Drain		

**Lateral Policy Application and Inspection Form (Page 4 of 4)**

**Additional Information:**

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**Pre-Registered Plumber Certification:**

**Plumber Performing Test:** \_\_\_\_\_ **(Please Print)**

**NASSCO Certification:** \_\_\_\_\_ **(Please Print)**

I certify that the information/photos/video recordings I have provided with this form are true, correct and accurate. I have CCTV'd the Building Drain and the Private Service Lateral and documented the findings on this form. I have dye tested all connections which convey surface storm water located on the property and determined there are no illegal connection to the Borough sanitary sewer system in accordance with and as defined in the Grove City Borough Ordinance 1492 of 2023 dated August 21, 2023 with an effective date of January 1, 2024 and the Grove City Lateral Policy.

**Signature of Plumber:** \_\_\_\_\_

**Date of Test:** \_\_\_\_\_

<b>FOR BOROUGH USE ONLY</b>	
<b>Pass →</b>	
<b>Fail →</b>	
<b>Notes:</b>	

**Submit Forms, Video and Photos to: the Borough of Grove City, 123 West Main Street, Grove City, PA 16127. Forms and media can be sent by email to [chad@grovecityonline.com](mailto:chad@grovecityonline.com)**