

**BOROUGH OF GROVE CITY COUNCIL  
WORK SESSION MEETING AND REGULAR MEETING MINUTES  
July 18, 2022**

**WORK SESSION MEETING - 6:00PM**

**CALL TO ORDER by Council Present, Mary K. Mattocks at 6:00 pm**

**MEETING ATTENDANCE / ROLL CALL**

<b>X if present</b>	<b>Council Member Name</b>	<b>X if present</b>	<b>Council Member Name</b>	<b>X if present</b>	<b>Other Name</b>
X	Mattocks, Mary Kay	Absent	Bonner, Timothy (Solicitor)	X	Oakes, Vance (Boro Manager)
X	Morley, Shawn	X	DiStasi, Vincent	X	Pokrant, Taylor (Boro Sec.)
X	Myers, Shawn	X	Riddle, Randy (Mayor)	Absent	Goncz, Dan (Engineer)
X	Henry, James	Absent	Bigley, Joel (Vice-Pres)		
X	Hodge, Jeffrey	Absent	Zimmerman, William		
X	Gallagher, Amy	Absent	Messer, Mac (Jr. Council)		
X	Jaillet, Scott				

**DISCUSSION REGARDING GROVE CITY RECYCLING AND SOLID WASTE DISPOSAL SERVICE CONTRACT**

- Mr. Vance Oakes, Borough Manager, explained that the current contract expires on 12/31/22 and that the Borough will advertise for bids within the next couple of months. Mr. Oakes stated that he had invited Mr. Jerry Bowser, Tri-County Industries, to come to the meeting to provide options that could be bid out for the upcoming contract. Mr. Bowser was present and introduced himself.
- Mr. Bowser detailed that in surrounding municipalities that electronic waste and household hazardous waste pickup are provided to the residents on a quarterly basis. The system works by the resident phoning Tri-County prior to the scheduled pickup day and informing them that they have items for pickup and the nature of these items. Tri-County mails them a bag if necessary and schedules their home for pickup. This service is limited to two televisions per household per quarter. Mr. Bowser stated that New Wilmington Borough has added this service and he recalled that it was in the neighborhood of \$3 per month for each resident. Mr. Vince DiStasi asked how large the televisions could be and Mr. Bowser stated that there was numerical limit, but not a size limit. Mr. DiStasi asked if a certificate of destruction was provided and Mr. Bowser answered that one could be provided if requested. Mayor Riddle asked how a resident gets rid of a television right now without the pickup. Mr. Bowser stated that the resident can bring it out to the facility and pay a fee to dispose of it based upon the size. Mr. Oakes also said that once a year an e-waste recycling event is held at the Middle School and residents pay a per pound rate for e-waste.
- Mr. Bowser also detailed that prices have increased for Tri-County and other waste providers and encouraged Council to explore limiting their garbage pickup to a single can. Mr. Bowser detailed that the current trash can size is 96 gallons, which will suit the trash needs of most households for a week. He stated that Greenville Borough has switched from unlimited service to limited service and it has worked out well for them. He stated that even with the switch that Greenville's trash prices have increased. Mr. Bowser explained that the problem with unlimited is often residents allow people from out of town to bring stuff in because it does not cost the resident any additional fees. Mr. Vince DiStasi asked Mr. Bowser how Grove City ranked in terms of tonnage. Mr. Bowser answered that the community was about average for its size. Mayor Riddle asked what the dollar difference between limited and unlimited would be. Mr. Bowser stated that he did not know at this time. Councilman Myers expressed his concern that if limited service is chosen that the Borough may have problems with illegal dumping. Mr. Oakes asked Council if there was interest in bidding the contract out with limited and unlimited service options to be able to compare the price difference. Mr. Vince DiStasi and Ms.

Amy Gallagher confirmed that they thought that would be best. Mr. DiStasi also expressed his desire to see the household hazardous waste and e-waste option bid out as well. Mr. Oakes stated that he would work up the bid specifications to include those options.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:38PM.

**REGULAR MEETING - 7:00PM**

**CALL TO ORDER** by Council President, Mary Kay Mattocks 7:00 pm

**PLEDGE OF ALLEGIANCE**

**PRAYER:** was offered by **Jeff Hodge**

**MEETING ATTENDANCE / ROLL CALL**

X if present	Council Member Name	X if present	Council Member Name	X if present	Other Name
X	Mattocks, Mary Kay	X	Bonner, Timothy (Solicitor)	X	Oakes, Vance (Boro Manager)
X	Morley, Shawn	X	DiStasi, Vincent	X	Pokrant, Taylor (Boro Sec.)
X	Myers, Shawn	X	Riddle, Randy (Mayor)	X	Goncz, Dan (Engineer)
X	Henry, James	Absent	Bigley, Joel (Vice-Pres)		
X	Hodge, Jeffrey	Absent	Zimmerman, William		
X	Gallagher, Amy	X	Riddle, Emmy (Jr. Council)		
X	Jaillet, Scott	X	Messer, Mac (Jr. Council)		

**REQUEST FOR CITIZENS TO BE HEARD**

- None

**CONSIDERATION OF ANY REQUESTS TO ADD ITEMS TO TONIGHT'S AGENDA**

- Ms. Mattocks detailed that there was one item to be added to the agenda. The Borough had received a request for the Grove City Community Library 2023 Book Sale after the agenda was already completed.
  - **Mr. Shawn Myers moved to approve the addition of the Grove City Library 2023 Book Sale Event Request to the Agenda. Mr. Jeff Hodge seconded the motion and it carried unanimously.**

**APPROVAL OF 'BILLS PAID' REPORT**

- **Mr. Scott Jaillet moved to approve the 'Bills Paid' report. Mr. Vince DiStasi seconded the motion and it carried unanimously.**

**APPROVAL OF 'BILLS-TO-BE-PAID' REPORT**

- **Mr. Shawn Myers moved to approve the 'Bills to be Paid' report. Mr. Jim Henry seconded the motion and it carried unanimously.**

**APPROVAL OF MINUTES FROM REGULAR MEETING AND PUBLIC HEARING ON JUNE 20, 2022**

- **Ms. Amy Gallagher moved to approve the minutes from the Regular Meeting and Public Hearing on June 20, 2022. Mr. Scott Jaillet seconded the motion and it carried unanimously.**

**GROVE CITY LIBRARY REPORT**

- Ms. Heather Baker detailed that the Summer Reading Program has been successful. She reported that the Library held their Luau celebration for Summer Reading on 7/13 at the Memorial Park Pool. She detailed to

Council that they will have Jungle Terry at Memorial Park on Wednesday and encouraged the public to attend. Ms. Baker reported that the Library has 36 programs for children and has had over 1,200 participants in the last 6 weeks.

**SWEARING IN OF JUNIOR COUNCILPERSON EMMY RIDDLE**

- Mayor Riddle swore in Emmy Riddle as a Junior Councilperson.

**CONSIDER EVENT REQUEST: GROVE CITY LIBRARY USED BOOK SALE TO BE HELD ON 9/17/22 FROM 9AM-3PM AT MEMORIAL PARK**

- Mr. Scott Jaillet moved to approve the 2022 Grove City Library Used Book Sale. Mr. Jeff Hodge seconded the motion and it carried unanimously.

**CONSIDER EVENT REQUEST: GROVE CITY LIBRARY STAR WARS FAMILY EVENT TO BE HELD ON 10/15/22 FROM 12-2PM AT MEMORIAL PARK**

- Mr. Shawn Myers moved to approve the Grove City Library Star Wars Event. Mr. Jim Henry seconded the motion and it carried unanimously.

**CONSIDER EVENT REQUEST: GROVE CITY LIBRARY 2023 USED BOOK SALE**

- Mr. Shawn Myers moved to approve the 2023 Grove City Library Used Book Sale contingent upon the receipt of a certificate of insurance. Mr. Shawn Morley seconded the motion and it carried unanimously.

**CONSIDER EVENT REQUEST: TRANSFORMATION CHURCH UNITED FOR RECOVERY RALLY TO BE HELD ON 8/20/22 FROM 12:30-6:30PM**

- Ms. Kayleen Hilyer, Transformation Church, was present and detailed that Transformation Church had booked the Keystone Picnic Shelter for their event and was unaware of the Borough's amplification policy. Once they became aware of the policy, they submitted the event request that is being considered to use the area adjacent to the Girl Scout Lodge away from Picnic Shelter Reservations. Mr. DiStasi asked how many people they expected at the event and Ms. Hilyer answered that they expected 200. Ms. Hilyer stated that they intended to point the amplification towards the woods as not to disturb others. Mr. Jaillet stated that he thought that aiming it towards the baseball fields would be best. Solicitor Bonner asked what the amplification policy was. Mr. Oakes stated that when picnic shelters are rented from Memorial Day through Labor Day, if an entity wants to amplify, they must rent the entire park. Ms. Mattocks asked if anyone saw a reason that this would disturb others. Solicitor Bonner stated that if Borough Council wanted to allow this event that they would have to rescind their policy as this event would not conform to the policy. Mr. Morley asked Solicitor Bonner what the intent of the policy was. Solicitor Bonner stated that it was to prevent others from being disturbed as they had previously received complaints. Solicitor Bonner stated that Council had been consistent over the years in their application of this policy. Councilman Jaillet suggested that acoustic music could be played. Ms. Hilyer asked if the date could be changed. Ms. Mattocks informed her that it could with another event request. Ms. Mattocks asked how much advertising had been done and Ms. Hilyer stated that none had been done.
- Mr. Shawn Myers moved to approve Transformation Church's United for Recovery Rally without amplification and contingent upon the receipt of a certificate of insurance. Mr. Scott Jaillet seconded the motion and it carried unanimously.

**CONSIDER SPONSORSHIP OF THE GROVE CITY YMCA'S REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM GRANT AWARD**

- Mr. Tom Gregg, Grove City YMCA, was present and explained the YMCA's request. Mr. Gregg explained that the Grove City YMCA had received a preliminary grant for 1 million dollars from the Redevelopment Assistance Capital Program for renovation work at the former Highland School Building. Mr. Gregg explained that by statute that the YMCA did not qualify as an organization that could receive the funds directly, but a local government unit could receive the funds. Mr. Gregg stated that the Borough could act

a pass-through entity for the funds and the YMCA was willing to sign an indemnification agreement to protect the Borough in case of any errors or issues with the grant. Mr. Gregg stated that he worked on a project with New Wilmington Borough and Westminster College where the Borough acted as the pass-through and it worked well. Representative Bonner reported that House Leadership were very impressed with this project due to the diversity of partners and its goal to improve early childhood education and health.

➤ **Mr. Vince DiStasi moved to approve the Sponsorship of the Grove City YMCA Redevelopment Assistance Capital Program Award contingent upon the execution of an indemnification agreement between the Borough and the YMCA. Mr. Jim Henry seconded the motion and it carried unanimously.**

**CONSIDER EVENT REQUEST: GROVE CITY HIGH SCHOOL HOMECOMING PARADE TO BE HELD ON 9/23/22**

➤ **Mr. Vince DiStasi moved to approve the Grove City High School Homecoming Parade. Mr. Shawn Myers seconded the motion and it carried unanimously.**

**CONSIDER EVENT REQUEST: GROVE CITY VOLUNTEER FIRE DEPARTMENT PUMPKIN DERBY TO BE HELD ON 10/22/22 AT MEMORIAL PARK**

➤ **Mr. Jeff Hodge moved to approve the Grove City Volunteer Fire Department Pumpkin Derby contingent upon the receipt of a certificate of insurance. Mr. Scott Jaillet seconded the motion and it carried unanimously.**

**CONSIDER EVENT REQUEST: GROVE CITY DISC GOLF CLUB 2022 GOLF IN THE GROVE EVENT TO BE HELD ON 11/5/22 FROM 8AM-6PM AT MEMORIAL PARK AND HUNTER FARM PARK**

➤ **Ms. Amy Gallagher moved to approve the Grove City Disc Golf 2022 Golf in the Grove Event contingent upon the receipt of a certificate of insurance. Mr. Shawn Morley seconded the motion and it carried unanimously.**

**CONSIDER EVENT REQUEST: HOPEFIELD'S BACK TO SCHOOL BASH TO BE HELD ON 8/13/22 FROM 9AM-12PM AT MEMORIAL PARK**

➤ **Mr. Shawn Myers moved to approve Hopefield's Back to School Bash. Mr. Scott Jaillet seconded the motion and it carried unanimously.**

**CONSIDER PINE TOWNSHIP'S REQUEST FOR WATER SERVICE EXTENSION AT THE FOLLOWING PROPERTIES:**

- 1388 South Center Street Ext., Grove City, PA - Owned by Georgia Nulph
- 55 Gill Road, Grove City, PA - Owned by Sue Lee
- 67 Gill Road, Grove City, PA - Owned by David Miller

**CONSIDER PINE TOWNSHIP'S REQUEST FOR SANITARY SEWER SERVICE EXTENSION AT 801 BARKEYVILLE ROAD, GROVE CITY, PA OWNED BY DENNIS CHUTZ**

**CONSIDER LIBERTY TOWNSHIP'S REQUEST FOR WATER AND SANITARY SEWER EXTENSION AT 457 DEER PATH, GROVE CITY, PA OWNED BY LEGENDS CAPITAL HOLDINGS LLC FOR A 12-UNIT APARTMENT COMPLEX**

- Mr. Dan Goncz confirmed that the Borough has capacity for Pine and Liberty Township's water and sewer extension requests.
- **Mr. Shawn Myers moved to approve Pine Township and Liberty Township's water and sewer service requests. Mr. Vince DiStasi seconded the motion and it carried unanimously.**

**ENGINEER'S REPORT, by Mr. Daniel Goncz**

- Mr. Goncz informed Borough Council that the Borough had opened bids for the Water Treatment Plant on 6/30/22. The bids for the project came in about 10 percent higher than expected with a total cost of about 9.4 million. Mr. Goncz explained that with the current state of the supply chain that he did not feel that was not to be expected. Mr. Goncz detailed that on 7/12/22 that he, Mr. Oakes and Mr. Pokrant met with

bond counsel and that the impact on a residential customer using a 5/8 inch meter would be approximately \$5.26 more a month to cover the borrowing that would be required. Mr. Goncz stated that Anthony Ditka, Bond Counsel, would be present next month to present to Council regarding the bond issuance. Mr. Goncz explained that this would put Council on track to approve a resolution in September and close-out the financing in October.

- Mr. Goncz stated that the bids allowed the Borough to wait until November to accept the bids and issue a notice to proceed. This allows the Borough to wait to hear back regarding their LSA Application and the Mercer County American Resue Plan funding request. Mr. Oakes asked Mr. Goncz if the \$5.26 impact could be split over two years. Mr. Goncz stated that this could be done as there is funding remaining within the 2020 Bond Issue and funds would not be needed right away. Mr. DiStasi asked if there was a reason that Global Heavy Corporation was so much lower than the other bidders. Mr. Goncz stated that this is common as contractors include varying degrees of insurance when bidding on large projects. Solicitor Bonner stated that this has occurred historically and has not been a problem for the Borough. Mayor Riddle asked if the Borough had heard from the County. Mr. Goncz stated that the Borough had not heard from the County, but it was his understanding that the County Radio System had come in over budget and that the funds were being directed towards that project. Mayor Riddle stated that Commissioner Boyd should be contacted to get a firm answer on if funds will be available. Mr. Oakes also stated that the Borough needed to hear from the State as well regarding the LSA Grant.
- Mr. Goncz stated that Gannett Fleming is continuing to work on the Wastewater Treatment Plant NPDES Permit renewal.

#### **BOROUGH MANAGER'S REPORT presented by Borough Manager, Vance Oakes**

- Mr. Oakes explained that he wanted to share with Council two projects that will be occurring in the Borough and were in different stages of the Land Development Process and asked Mr. Taylor Pokrant, Borough Secretary/Zoning and Code Enforcement Officer to describe the projects. First, Mr. Pokrant detailed a parking lot expansion project at the Grove City Readiness Center located at 160 George Junior Road. Mr. Pokrant explained that this project has received approval from Planning Commission contingent upon the resolution of the outstanding comments by the Borough Engineer. Mr. Pokrant explained that this project would include a parking lot expansion, gravel drive widening and an expansion of the gravel storage area. Second, Mr. Pokrant detailed that the former Perkins site would be demolished and a car wash would be constructed at the site. The new car wash has not been approved by Planning Commission yet as the developer was still working on the final plans.
- Mr. Oakes shared that he did not have an update regarding the EMS Task Force, but they were scheduled to meet next week.
- Mr. Oakes informed Council that he had received confirmation from Mr. Larry Hardesty, Grove City College, that the College was committed to administering the selection process for the Grove City Volunteer Fire Department Live-in program. Mr. Hardesty was going to reach out to the Volunteer Fire Department to work out the specifics and then come to Council for approval.
- Mr. Oakes explained that there was a work session prior to the regular meeting and based upon the feedback from the work session he will put together bid specifications for the trash and recycling collection contract.

#### **JUNIOR COUNCIL REPORT**

- None

#### **MAYORS REPORT presented by Mayor Randy Riddle**

- Mayor Riddle presented Mr. Jeff Hodge with a service award from the Pennsylvania State Association of Boroughs for over ten years of service to the Borough of Grove City.
- Mayor Riddle reported that he did not have any weddings for the 2<sup>nd</sup> Quarter and therefore did not have a report to submit to Council.
- Mayor Riddle reported that the Eagle Scout Horseshoe Pit Project was nearly complete as some sod and dirt cleanup work remained. Mayor Riddle encourage the public to utilize the new pits and thanked Mr. Alex Holmes for his work on the project.

- Mayor Riddle detailed that the following events were upcoming on his calendar:
  - 7/20/22 COG Meeting at 7PM
  - 7/28/22 EMS Task Force Meeting at 6PM
  - 8/11/22-8/12/22 Pennsylvania State Association of Boroughs Trustees Meeting
- Mayor Riddle detailed that he had spoken with Chief Osborne and the Chief reported that the COVID absences were over and that the department was back to full strength. The Chief also explained that the department has received traffic concerns and has been addressing them throughout the Borough. The Chief detailed that the Borough does not have any leads on the Terrace Ave Playground damage and encouraged anyone who had any information to come forward. Finally, Chief Osborne reported that a police unit is out of service due to a parts supply issue.

**OTHER BUSINESS**

- Ms. Mattocks reported that the Fourth of July Fireworks had been a success, despite a minor debris issue that was cleaned up by the Borough.

**NEWS MEDIA**

- Council was available to answer questions from the media.

**ADJOURNMENT**

There being no further business to come before Council, the meeting was adjourned at 8:11 PM.

Respectfully,

Taylor G. Pokrant  
Borough Secretary/Zoning and Code Enforcement Officer