

**BOROUGH OF GROVE CITY COUNCIL
REGULAR MEETING MINUTES
April 20, 2020 7:00pm**

CALL TO ORDER by Council President, George Pokrant 7:00 pm

PLEDGE OF ALLEGIANCE

PRAYER: was offered by Mayor Randy Riddle

MEETING ATTENDANCE / ROLL CALL

X if present	Council Member Name	X if present	Council Member Name	X if present	Other Name
X	Mattocks, Mary Kay	X via Phone	Bonner, Timothy (Solicitor)	X	Oakes, Vance (Boro Manager)
X	Daley, Kathleen	X	Pokrant, George	X via Phone	Pollard, Tanya (Boro Secretary)
X	Myers, Shawn	X via Phone	Riddle, Randy (Mayor)	X via Phone	Goncz, Dan (Engineer)
X via Phone	Henry, James	X	Bigley, Joel (Vice-Pres)		
X via Phone	Hodge, Jeffrey	X	Zimmerman, William		
X	Gallagher, Amy	Absent	Oakes, Alex (Jr. Council)		
X via Phone	Jaillet, Scott	X via Phone	McEwen, Connor (Jr. Council)		

REQUEST FOR CITIZENS TO BE HEARD

None

APPROVAL OF MINUTES from the March 16, 2020 Public Hearing, the March 16, 2020 Police and Fire Committee Meeting and the March 16, 2020 Regular Meeting.

- **Mr. Shawn Myers moved to approve the minutes from the March 16, 2020 Public Hearing, the March 16, 2020 Police and Fire Committee Meeting and the March 16, 2020 Regular Meeting. Ms. Kathleen Daley seconded the motion and it carried unanimously.**

APPROVAL OF 'BILLS PAID' REPORT

- **Mrs. Amy Gallagher moved to approve the 'Bills Paid' report. Mr. Shawn Myers seconded the motion and it carried unanimously.**

APPROVAL OF 'BILLS-TO-BE-PAID' REPORT

- **Mr. Shawn Myers moved to approve the 'Bills to be Paid' report. Mrs. Mary Kay Mattocks seconded the motion and it carried unanimously.**

CONSIDER EVENT REQUEST: Grove City College Homecoming Parade – To be held Saturday, October 3, 2020 from 9:30 am to 12:30 pm

- **Mr. Shawn Myers moved to approve the event request for the Grove City College Homecoming Parade on Saturday, October 3, 2020 from 9:30 am to 12:30 pm and stated that confetti cannons are not to be used. Mr. William Zimmerman seconded the motion and it carried unanimously.**

CONSIDER EVENT REQUEST: Olde Town Grove City.

- **Mr. William Zimmerman moved to approve the event request for the Olde Town Grove City Farmers Market to be held every Thursday from June thru October from 3:00 PM to 6:00 PM at the Joseph D. Monteleone Youth Park and closing the parking lot at 7:00 AM the days of the Farmers Market contingent upon receipt of a Certificate of Insurance naming the Borough as an additional insured. Mr. James Henry seconded the motion and it carried unanimously.**

CONSIDER APPOINTMENT OF JIM THOMPSON AS THE BOROUGH'S EMERGENCY MANAGEMENT COORDINATOR

- **Mr. Shawn Myers moved to appoint Mr. Jim Thompson as the Borough's Emergency Management Coordinator. Mr. James Henry seconded the motion and it carried unanimously.**

CONSIDER RESOLUTION 2020-09 UNCLAIMED-ABANDONED BICYCLES

- **Mr. Shawn Myers moved to adopt Resolution 2020-08 donating unclaimed-abandoned bicycles. Mr. William Zimmerman seconded the motion and it carried unanimously.**

CONSIDER RESOLUTION 2020-09 DECLARATION OF DISASTER EMERGENCY

- **Mr. Shawn Myers moved to adopt Resolution 2020-06 a Declaration of Disaster Emergency. Mr. Jeffrey Hodge seconded the motion and it carried unanimously.**

CONSIDER BIDS FROM THE SURPLUS VEHICLE/EQUIPMENT AUCTION

- **Mr. Joel Bigley moved to accept the high bids from the surplus vehicle/equipment auction. Mr. William Zimmerman seconded the motion and it carried unanimously.**

REVIEW OF AIRPORT CRACK SEALING AND RUNWAY REMARKING PROJECT BIDS

Mr. Vance Oakes presented the Airport Crack Sealing and Runway Remarketing Project Bids to Council. The lowest bidder was Axtells, Inc. at \$78,922.00. Mr. Oakes advised that Council has 90 days to take action and recommended that they wait to see what happens with the COVID-19 pandemic restrictions and when construction activities are allowed to resume.

ENGINEERS REPORT presented by Gannett Fleming Engineer, Dan Goncz

Wastewater Treatment Plant Expansion Project – Phase IV

- Work is in the final stages of construction with the project being approximately 95% complete. The new Primary Clarifiers and Digester have been placed into operation. A late spring 2020 completion is still anticipated with final clean-up and paving extending into June depending on site conditions. On-site Job Conferences have been cancelled due to COVID-19.
- The operations staff at the plant have requested some additional work be performed by the general contractor, McCrossin, Inc. We are recommending the following change orders be approved:
 - Change Order No. 2 to Contract No. 1 - Installation of a flowmeter for the Primary Sludge Pumps with controls and connection to the existing Master Control System in the amount of \$13,641.14.
- **Mr. Shawn Myers moved to approve Change Order No. 2 to Contract No. 1 in the amount of \$13,641.14. Mr. William Zimmerman seconded the motion and it carried unanimously.**
 - Change Order No. 3 to Contract No. 1 – Relocation (raising) of the overflow piping for existing Digester No. 1 in the amount of \$6,675.21.
- **Mr. Shawn Myers moved to approve Change Order No. 3 to Contract No. 1 in the amount of \$6,675.21. Mrs. Mary Kay Mattocks seconded the motion and it carried unanimously.**
 - Change Order No. 4 to Contract No. 1 - A 720-foot French Drain system along the east fence near the walking trail to drain existing ponding water condition to the plants stormwater system in the amount of \$20,863.30.
- **Mr. Shawn Myers moved to approve Change Order No. 4 to Contract No. 1 in the amount of \$20,863.30. Mr. William Zimmerman seconded the motion and it carried unanimously.**

- Council may recall that early in the project a large abandoned concrete structure was excavated where the valve vault needed to be installed. We will present this change order at the May Council meeting.
- Gannett Fleming is recommending approval of Pennvest Payment Requisition No. 13 in the amount of \$83,626.16 with a breakdown of sources of funds as follows:
 - Pennvest Funds \$ 74,066.66
 - Local Share \$ 9,559.50

➤ **Mrs. Amy Gallagher moved to approve the Pennvest Payment Requisition No. 13 in the amount of \$83,626.16. Mr. Shawn Myers seconded the motion and it carried unanimously.**

Water Treatment Plant

- Gannett Fleming is completing the work on the Preliminary Design Report for the new Water Treatment Plant. We made a presentation to the Infrastructure Committee on February 24, 2020. They were to have a meeting with the Operations Staff in March to review the basis of design report, however, the meeting will now be held virtually in late April or early May.

Water Distribution System Improvements (Alternative No. 3)

- Gannett Fleming is in the process of preparing design documents for the waterline from the site of the proposed Water Treatment Plant in Memorial Park to Harvard Street. We anticipate design completion in July 2020. The Commonwealth Financing Authority has not yet taken action on the H2O Grant application.

BOROUGH MANAGER'S REPORT presented by Borough Manager, Vance Oakes

- The Liberty Street Electric Relocation Project bid opening has been delayed to May 13, 2020.
 - Mulch for the Union Street playground surface has been ordered and a street light has been installed. Mayor Riddle suggested surveying other parks in the Borough to see if lighting is needed. Council asked Borough Manager, Vance Oakes to survey the playgrounds in the Borough to see if additional lighting is needed.
- **Mr. Joel Bigley moved to appoint Mr. Vance Oakes to survey the playgrounds within the Borough to determine if additional lighting is needed. Mr. Shawn Myers seconded the motion and it carried unanimously.**
- Mr. Oakes congratulated Mayor Riddle on his nomination of Vice President on the PSAB Board of Trustees.
 - The Mercer County Metropolitan Planning Organization (MPO) announced its Transportation Plan for the improvements to the Wolf Creek Bridge on Main Street in the year 2022.

JUNIOR COUNCIL REPORT – Junior Council Member

- Mr. Connor McEwen reported that the school district is discussing plans to move prom to the summer in light of the COVID-19 pandemic.

MAYORS REPORT presented by Mayor Randy Riddle

- The Wolf Creek Slippery Rock Creek Council of Governments Meeting scheduled for March 18, 2020 was cancelled due to the Corona Virus pandemic.
- On March 25, 2020 HB1564 which sets guidelines for remote meetings was approved by the House and sent to the Senate. The Association of Mayors of the Boroughs of the State of Pennsylvania were calling for Senators to pass HB1564. The Senate did not approve HB1564, but did send back SB841 setting guidelines for municipalities meeting remotely. The House passed SB841 on April 14, 2020.
- On April 1, 2020 Mayor Riddle along with Mr. Oakes and Mr. Pokrant participated in a tele-conference with the Mercer County Emergency Management Agency regarding the Coronavirus pandemic.
- Mayor Riddle has received numerous calls regarding work situations. He has referred them to the Pennsylvania State Guidelines set by Governor Tom Wolf.
- A local church has called to request to assist those in need. Mayor Riddle suggested that some residents may need assistance with their utility bills.
- Mayor Riddle has reached out to Senator Michelle Brooks for a status on the H2O Grant. As of April 16, 2020 he has not received a response.

- Moxietec has received a waiver to complete foundation and electric work at their site on Liberty Street (SR173).
- The April Mercer County Borough Association Dinner Meeting has been cancelled.
- The PSAB Annual Conference to be held in June in Hershey, PA has been cancelled.
- Mayor Riddle did not perform any wedding ceremonies in the 1st Quarter of 2020.
- On April 15, 2020 Mayor Riddle participated in the Pennsylvania State Association of Borough's Webinar the PEMA/DCED Update for Government Officials on COVID-19.
- Borough Manager, Vance Oakes has completed the Survey 123 that allows the Borough to qualify for any COVID-19 related reimbursements.
- The Mayor encourages residents to use the 211 United Way Helpline if they are in need of essential health and human services. Access to this helpline is available 24 hours a day, seven days a week.
- The Grove City Police Department is continuing to take all precautions to reduce the risk and exposure while still maintaining service to our residents. Police will be handling most non-emergency call by phone when possible.
- We encourage residents and businesses to follow the guidelines and orders put out by Governor Wolf and the CDC.

OTHER BUSINESS

- Mrs. Mary Kay Mattocks announced that a decision will be made on May 1, 2020 regarding whether Strawberry Days will held this year at Memorial Park due to the Coronavirus and social distancing.
- Mr. Vance Oakes reminded Council that the Alpha Omega Center has a 5K Race that was previously approved scheduled for May 16, 2020. Due to the outbreak of coronavirus/COVID-19 Council has decided to ask event organizers to postpone and reschedule public events. Council rescinded all permissions granted previously to host events on Borough Property for the month of May.

NEWS MEDIA

No members of the media were present.

ADJOURNMENT

There being no further business to come before Council, the meeting was adjourned at 7:58 pm.

Respectfully,

Tanya M. Pollard
Borough Secretary