

**BOROUGH OF GROVE CITY COUNCIL
REGULAR MEETING MINUTES
February 20, 2017 7:00pm**

CALL TO ORDER by Council President, George Pokrant at 7:01 pm

PLEDGE OF ALLEGIANCE

PRAYER: was offered by Council Member Todd Wood

MEETING ATTENDANCE / ROLL CALL

X if present	Council Member Name	X if present	Council Member Name	X if present	Other Name
X	Mattocks, Mary Kay	X	Bonner, Timothy (Solicitor)	X	Oakes, Vance (Boro Manager)
X	Daley, Kathleen	X	Pokrant, George (President)	X	Pollard, Tanya (Boro Secretary)
X	Myers, Shawn	X	Riddle, Randy (Mayor)	X	Goncz, Dan (Engineer)
X	Henry, James	X	Bigley, Joel (V-President)		
X	Hodge, Jeffrey	X	Wood, Todd		
X	Gallagher, Amy	X	Messer, Cammie (Jr Member)		
X	Jaillet, Scott	X	Boshaw, Maxwell (Jr Member)		

REQUEST FOR CITIZENS TO BE HEARD

- None

APPROVAL OF 'BILLS PAID' REPORT

➤ **Mr. Todd Wood moved to approve the 'Bills Paid' report. Mr. Shawn Myers seconded the motion and it carried unanimously.**

APPROVAL OF 'BILLS-TO-BE-PAID' REPORT

➤ **Mr. Todd Wood moved to approve the 'Bills to be Paid' report. Mr. Shawn Myers seconded the motion and it carried unanimously.**

APPROVAL OF MINUTES from Regular Meeting on January 16, 2017

➤ **Mr. Scott Jaillet moved to approve the minutes of the Regular Meeting on January 16, 2017 as presented. Mr. James Henry seconded the motion and it carried unanimously.**

APPROVAL OF MINUTES from Council Work Session on January 12, 2017

➤ **Mr. Joel Bigley moved to approve the minutes of the Council Work Session on January 12, 2017 as presented. Mr. Scott Jaillet seconded the motion and it carried unanimously.**

APPROVAL OF MINUTES from Parks and Recreation Committee Meeting on January 24, 2017

➤ **Mrs. Mary Kay Mattocks moved to approve the minutes of the Parks and Recreation Committee Meeting on January 24, 2017 as presented. Mr. Shawn Myers seconded the motion and it carried unanimously.**

CONSIDER EXTENDING THE GIRLS SOFTBALL FIELD USE AGREEMENT

Solicitor Bonner recommended an automatic review and renewal of the agreement annually with a provision of a 60 day prior written notice to cancel for the forth coming year.

➤ **Mr. Todd Wood moved to approve the review and renewal of the agreement with Solicitor Bonners recommendation. Mr. Scott Jaillet seconded the motion and it carried unanimously.**

GROVE CITY COMMUNITY LIBRARY REPORT

Mrs. Kimberly Barbara was not able to attend due to a death in the family. Mrs. Amy Gallagher did note that the Library had two big successful fund raising events this month, Harry Potter: A Night at Hogwarts and the Library Ball. Mrs. Gallagher reminded everyone that the Friends of the Library have a used book shelf in the library for sale. She also pointed out that the Library does offer notary services.

CONSIDER EVENT REQUEST: LIFE ADVOCATES 5K BY ALPHA OMEGA CENTER– To be held Saturday, April 22, 2017 starting on Greenwood Drive; race to begin at 10:00am; end at approx. 11:30am.

- **Mr. Todd Wood moved to approve the event request submitted by Ruth Finley of Life Advocates for the Life Advocates 5K Race to be held on Saturday, April 22nd at 10:00am contingent upon review and approval of Chief Osborne. Ms. Kathleen Daley seconded the motion and it carried unanimously.**

CONSIDER EVENT REQUEST: OLDE TOWN GROVE CITY WINE WALK FESTIVAL– To be held Saturday, February 25, 2017 beginning at 12:00pm; end at approx. 6:00pm in Olde Town Grove City.

- **Mr. Jeffrey Hodge moved to approve the event request submitted by Alex DeGross of Olde Town Grove City to hold the Olde Town Grove City Wine Festival on Saturday, February 25th from 12:00 pm to approximately 6:00 pm in Olde Town Grove City. Mr. James Henry seconded the motion and it carried unanimously.**

CONSIDER EVENT REQUEST: NATIONAL DAY OF PRAYER– To be held Thursday, May 4, 2017 at the Highland Shelter in Memorial Park; to begin at 12:00pm; end at approx. 2:00 pm.

- **Mr. Jeff Hodge moved to approve the event request submitted by Pastor Pam Schnelzer to host the National Day of Prayer to be held on Thursday, May 4th from 12:00 pm to 2:00 pm at the Highland Shelter in Memorial Park. Mr. Scott Jaillet seconded the motion and it carried unanimously.**

CONSIDER EVENT REQUEST: FARMERS NATIONAL BANK EASTER EGG HUNT– To be held Saturday, April 15, 2017 in Memorial Park; to begin at 1:00pm; end at approx. 2:00 pm.

- **Mr. Shawn Myers moved to approve the event request submitted by Mr. Darian Murray of Farmers National Bank to host the Annual Easter Egg Hunt at Memorial Park on Saturday, April 15th from 1:00 pm to 2:00 pm in Memorial Park. Mr. Jeff Hodge seconded the motion and it carried unanimously.**

CONSIDER REQUEST FROM GRACE UNITED METHODIST CHURCH TO USE THE UNDEVELOPED FIELD BESIDE THE ARMORY FOR SOFTBALL GAMES – To be held from April 24, 2017 to July 31, 2017

- **Mrs. Amy Gallagher moved to approve the request submitted by Mary Kay Mattocks of Grace United Methodist Church to use the undeveloped field beside the armory for softball games from, April 24th thru July 31st. Mr. Jim Henry seconded the motion and it carried unanimously.**

CONSIDER RESOLUTION 2017-1 BANK SIGNATURES UPDATE

- **Mr. Todd Wood moved to approve Resolution 2017-1 Bank Signatures Update. Ms. Kathleen Daley seconded the motion and it carried unanimously.**

CONSIDER RESOLUTION 2017-2 AUTHORIZING RECORD DISPOSITION

- **Mr. Joel Bigley moved to approve Resolution 2017-2 Authorizing Record Disposition. Mr. Shawn Myers seconded the motion and it carried unanimously.**

CONSIDER ADOPTION OF ORDINANCE #1444 HUNTING ORDINANCE

- **Mr. Todd Wood moved to approve Ordinance #1444 Hunting Ordinance with an amendment referencing boundaries off of Garden Ave. and Greenwood Drive. Mr. Scott Jaillet seconded the motion and it carried unanimously.**

CONSIDER ADVERTISING INTENT TO ADOPT ORDINANCE #1445 CONTINUING THE BOROUGH OF GROVE CITY POLICE PENSION PLAN

- **Mrs. Amy Gallagher moved to approve advertising the intent to adopt Ordinance #1445 Continuing the Borough of Grove City Police Pension Plan. Mr. Todd Wood seconded the motion and it carried unanimously.**

CONSIDER BID FROM STEFANIK'S NEXT GENERATION CONTRACTING FOR THE GREENWOOD DRIVE ROADWAY MAINTENANCE PROJECT

Borough Manager, Vance Oakes noted that this was the 2nd bid request for the Greenwood Drive Roadway Maintenance Project and the sole bid from Stefanik's Next Generation Contracting came in at \$159,295.00. That is \$54,295.00 over the budgeted \$105,000.00 for the project. Mr. Oakes recommended to reject the bid and consider to do some portions of the work in house.

- **Mr. Joel Bigley moved to approve Borough Manager, Vance Oakes recommendation to reject the bid from Stefanik's Next Generation Contracting in the amount of \$159,295.00. Mr. Scott Jaillet seconded the motion and it carried unanimously.**

ENGINEER'S REPORT – Gannett Fleming, Inc.:

- Mr. Dan Goncz reported that Gannett Fleming is approaching 60% completion of the design documents for Phase IV of the Wastewater Treatment Plant Expansion Project. A presentation was made to the Council of Governments at their January 25, 2017 meeting along with a presentation by Bond Counsel relative to refinancing the 2009 Bond Issue. A May 2017 design completion date is anticipated.
 - Gannett Fleming is in the process of preparing the Borough's Municipal Wasteload Management Report for 2016. This annual report must be submitted to the Pennsylvania Department of Environmental Protection no later than March 31, 2017. The preparation of the annual Municipal Wasteload Management Report also includes the calculation of the annual municipal wastewater flow ratio and resulting wastewater treatment cost share.
 - Gannett Fleming has a proposal for the preparation of an update to the 1998 Water System Master Plan. Gannett Fleming proposes to complete the update for a lump sum fee of \$15,000.00.
- **Mr. Joel Bigley moved to approve the update to the 1998 Water System Master Plan in the amount of \$15,000.00. Mr. Jim Henry seconded the motion and it carried unanimously.**

BOROUGH MANAGER'S REPORT – Mr. Vance Oakes:

- Mr. Oakes reported that he attended the Mercer County MPO Meeting last Tuesday, March 14th. The MPO will be proceeding with the bike/pedestrian improvements feasibility study as requested by the Grove City Planning Commission. The study will include Grove City, Pine and Springfield Townships. The Regional Planning Commission staff will issue the RFP and work with a steering committee consisting of representatives from all three municipalities. The RFP is expected to be issued in May of this year with work beginning in July.
- Public Works Director, Barry Spiker will be meeting with the Infrastructure Committee to observe several streets that he is proposing paving work or patch work for this summer. Mr. Spiker would like to finalize that list of work so that the project can be prepared for bid advertisement in March or April.
- Mr. Oakes stated that the Borough has been awarded a Penn DOT Bureau of Aviation grant for the purchase of snow removal equipment at the airport. Mr. Spiker and his employees have researched option for new equipment and have found a model called a trackless that includes attachments for a snow blower, snow plow, snow blade and broom for brushing away light snow.
- Mr. Oakes informed Council that Zoning Officer, Mike Beatty has issued two violation notices under the new Nuisance Ordinance. One of those property owners has already requested a Public Hearing for early March when a court reporter is available.

JR. COUNCIL MEMBER'S REPORT

- Ms. Cammie Messer reported on the Annual Winter Wine Walk scheduled for February 25th.
- Ms. Messer stated that there was a Jr. Council Committee Meeting this evening at 6:00 pm. The three topics discussed were working with the National Honor Society to be more service oriented, streamlining the Jr. Council process for next year, and getting students more involved in the school curriculum.

MAYOR'S REPORT - Mayor Randy Riddle (with information from Chief Osborne):

- Mayor Riddle will be sitting on a panel for the PSAB Jr. Council Persons Program and is working with the Jr. Council Person Committee to prepare a presentation to share with the panel.
- PSAB Conference is May 7-10th and there is a discounted rate until April 7th. Part of the programming will include an awards luncheon as well as work sessions for the attendees to learn about all sorts of borough government. One of the afternoons there will be a visit to the Capital building and interact with the legislators there. Cal Ripken Jr. will be the featured speaker at the event.
- The Mercer County Boroughs Association Dinner Meeting was held January 26, 2017. Mercer Borough was the host at the Tara Inn in Clark, PA. Council Members in attendance were Mary Kay Mattocks, Amy Gallagher, Todd Wood, Scott Jaillet, Kathleen Daley, and Mayor Riddle. Wendy Nickerson, our area rep from PSAB was also present.
- Mayor Riddle was invited to Hillview School on February 3, 2017 to speak to two third grade classes about being Mayor and local government.

- Mayor Riddle presented Eagle Scott, Matthew Fassinger a Proclamation on January 21st, 2017 at East Main Church. His Eagle Scott project was to remove old paint and re-paint all hand rails at East Main Church.

OTHER BUSINESS

- None

NEWS MEDIA

Council members answered questions from members of the news media that were present.

ADJOURNMENT

There being no further business for Council's consideration, the regular meeting was adjourned at 7:58 pm

Respectfully Submitted,

Tanya M. Pollard,
Borough Secretary