

**BOROUGH OF GROVE CITY COUNCIL
REGULAR MEETING MINUTES
November 21, 2016 7:00pm**

CALL TO ORDER by Council President, George Pokrant at 7:00 pm

PLEDGE OF ALLEGIANCE

PRAYER: was offered by Council Member Scott Jaillet

MEETING ATTENDANCE / ROLL CALL

X if present	Council Member Name	X if present	Council Member Name	X if present	Other Name
X	Mattocks, Mary Kay	X	Bonner, Timothy (Solicitor)	X	Oakes, Vance (Boro Manager)
X	Daley, Kathleen	X	Pokrant, George (President)	X	Pollard, Tanya (Boro Secretary)
Absent	Myers, Shawn	X	Riddle, Randy (Mayor)	Absent	Goncz, Dan (Engineer)
X	Henry, James	X	Bigley, Joel (V-President)	X	Kovacs, John (Engineer)
Absent	Hodge, Jeffrey	X	Wood, Todd		
X	Gallagher, Amy	X	Messer, Cammie (Jr Member)		
X	Jaillet, Scott	X	Boshaw, Maxwell (Jr Member)		

Mr. Pokrant reported that Council met in Executive Session prior to this meeting to discuss a personnel matter and a litigation matter.

REQUEST FOR CITIZENS TO BE HEARD

None

APPROVAL OF 'BILLS-TO-BE-PAID' REPORT

- Mr. Todd Wood moved to approve the 'Bills to be Paid' report. Mrs. Mary Kay Mattocks seconded the motion and it carried unanimously.

APPROVAL OF 'BILLS PAID' REPORT

- Mr. James Henry moved to approve the 'Bills Paid' report. Mr. Scott Jaillet seconded the motion and it carried unanimously.

APPROVAL OF MINUTES from Regular Meeting on October 17, 2016

- Mrs. Mary Kay Mattocks moved to approve the minutes of the Regular Meeting on October 17, 2016 as presented. Ms. Kathleen Daley seconded the motion and it carried unanimously.

GROVE CITY COMMUNITY LIBRARY REPORT

Mrs. Kimberly Barbara presented a report on the different programs and activities planned for the month of November.

CONSIDER REQUEST FROM OLDE TOWN FOR \$2,000.00 DONATION

- Mr. Joel Bigley moved to approve a \$2,000.00 donation to Olde Town Grove City. Mr. Joel Bigley seconded the motion and it carried unanimously.

CONSIDER PLANNING COMMISSION REQUEST FOR \$5,000.00 TO FUND THE LRPT BIKE/PED STUDY

Mr. George Pokrant recommended that Dr. Mark Archibald from the Grove City Planning Commission, present the plans to the Parks and Recreation Committee in greater detail.

CONSIDER CONTRACT WITH MUNICIPAL EMPLOYEES UNION

- Mr. Todd Wood moved to approve the Contract with the Municipal Employees Union. Mrs. Mary Kay Mattocks seconded the motion and it carried unanimously.

CONSIDER 2017 BUDGET

- Mrs. Amy Gallagher moved to approve 2017 Budget. Mr. Todd Wood seconded the motion and it carried unanimously.

CONSIDER ADVERTISING INTENT TO ADOPT ORDINANCE #1441 SETTING THE TAX RATE FOR 2017

- Mrs. Amy Gallagher moved to approve Advertising the Intent to Adopt Ordinance #1441 Setting the Tax Rate for 2017. Ms. Kathleen Daley seconded the motion and it carried unanimously.

CONSIDER ADVERTISING INTENT TO ADOPT ORDINANCE # 1440 INCREASING THE CHARGES FOR WATER SERVICES

- Mr. Joel Bigley moved to approve Advertising The Intent to Adopt Ordinance #1440 Increasing the Charges for Water Services. Mrs. Amy Gallagher seconded the motion and it carried unanimously.

CONSIDER ADOPTION OF ORDINANCE #1438 ESTABLISHING A FEE TO PROVIDE CERTIFICATION OF TAXES PAID ON REAL ESTATE

- Mr. Todd Wood moved to approve the adoption of Ordinance #1438 Establishing a Fee to Provide Certification of Taxes Paid on Real Estate. Mrs. Mary Kay Mattocks seconded the motion and it carried unanimously.

CONSIDER ADOPTION OF ORDINANCE #1439 AUTHORIZING PARTICIPATION IN CIRT

- Mr. Joel Bigley moved to approve the adoption of Ordinance #1439 Authorizing Participation in CIRT. Mr. Scot Jaillet seconded the motion and it carried unanimously.

CONSIDER RESOLUTION #2016-11 ADOPTING THE PA DCED HOUSING REHABILITATION GUIDEBOOK, JUNE 26 AS REQUIRED BY THE PENNSYLVANIA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

- Mr. Todd Wood moved to approve Resolution #2016 Adopting the PA DECD Housing Rehabilitation Guidebook, June 26 as Required by The Pennsylvania Community Development Block Grant Program. Mrs. Mary Kay Mattocks seconded the motion and it carried unanimously.

CONSIDER RESOLUTION #2016-12 AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR GRANT ASSISTANCE FROM THE FY 2016 PENNSYLVANIA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

- Mr. Joel Bigley moved to approve Resolution #2016-12 Authorizing The Submission Of An Application for Grant Money Assistance From The FY 2016 Pennsylvania Community Development Block Grant Program. Mr. James Henry seconded the motion and it carried unanimously.

CONSIDER RESOLUTION 2016-13 AUTHORIZING RECORD DISPOSITION

- Mr. Scott Jaillet moved to approve Resolution #2016-13 Authorizing Record Disposition. Mrs. Mary Kay Mattocks seconded the motion and it carried unanimously.

CONSIDER SALE AGREEMENT TO PURCHASE THE BAILEY'S 10 ACRE PROPERTY WITH GRANT MONEY FROM THE BUREAU OF AVIATION

- Mr. Todd Wood moved to approve the sale agreement to purchase the Bailey's property with the stipulation that if they move out by August 1st, 2017 the Bailey's do not have to pay taxes. Mr. Scott Jaillet seconded the motion and it carried unanimously.

CONSIDER CHANGE ORDERS FOR AIRPORT FUEL FARM

- Change Order #1 To Add A Roof Over Fuel Dispenser

- Mr. Joel Bigley moved to approve Change Order #1 to add a roof over the fuel dispenser. Mrs. Amy Gallagher seconded the motion and it carried unanimously.

- Change Order #2 To Conduct Additional Soil Testing

- Mr. Todd Wood moved to approve Change Order #2 to conduct additional soil testing. Mr. Jim Henry seconded the motion and it carried unanimously.

CONSIDER BIDS FOR 2017 WATER TREATMENT CHEMICALS

- Mr. Scott Jaillet moved to:
accept the low bid of \$1.39 per gallon for Sodium Hydroxide Liquid submitted by SAL Chemical Co.
accept the low bid of \$5,440.00 per ton for Potassium Permanganate submitted by SAL Chemical Co. Shannon Chemical actually had the lowest bid at \$4,279.00 per ton, but was unable to provide a bid bond and material sheet.

accept the low bid of \$0.58 per pound for Polyaluminum Chloride submitted by Univar USA Inc..
accept the low bid of \$5.86 per gallon for Liquid Phosphate Corrosion-Inhibitor submitted by SAL Chemical Co.
accept the low bid of \$0.45 per pound for Chlorine Gas submitted by SAL Chemical Co.
Ms. Kathleen Daley seconded the motion and it carried unanimously.

CONSIDER BIDS FOR SURPLUS VEHICLES

- Mr. Todd Wood moved to approve the highest bid of \$3,390.00 from Michael Filer on the 2010 Dodge Charger and the highest bid of \$12,750.00 by Dan Martin for the 2007 Chevrolet 2500 HD 4X4 Pick-up Truck with Plow and Liftgate. Mrs. Mary Kay Mattocks seconded the motion and it carried unanimously.

ENGINEER'S REPORT – Gannett Fleming, Inc. represented by Mr. John Kovacs:

- Work is Progressing on the design phase of Phase IV of the Water Treatment Plant Project. Gannett Fleming is approaching 30% completion
- Gannett Fleming is in the process of preparing the NPDES Permit Renewal application. The final WET laboratory analysis will be performed the end of December 2016.
- By correspondence dated November 2nd, 2016 Springfield Township requested information from the Borough regarding the purchase of bulk water for the interchange area of the Township.

BOROUGH MANAGER'S REPORT – Mr. Vance Oakes:

- Mr. Vance Oakes reported that he received a letter from Utility Engineers recommending that we do not participate in the AMP Solar Project. He explained that the initial evaluations of the market conditions have changed and have caused the cost of electricity from this project to be more expensive than the Borough's existing contract with AMP.
- Mr. Oakes met with Attorney Anthony Ditka to discuss financing options for the wastewater expansion project. It appears that the market conditions are favorable to refinance the existing bond issue reducing the annual debt service payments.
- Leaf collection by Public Works is still ongoing even though the scheduled dates have ended. Public Works will continue to pick-up leaves as long as the weather allows.
- The Police and Fire Committee met with the Principal from Grove City High School to discuss the possibility of applying for a grant and hiring a school resource officer on November 15th. Another meeting has been scheduled for December 8th with the Superintendent present to discuss the costs.
- Mr. Oakes and Mr. Kevin Brett of Lennon Smith Engineers met with Mr. McKnight on September 22nd to discuss the storm sewer improvements between W. Washington Boulevard and Forest Drive across his property. Mr. McKnight has agreed to provide a backhoe and operator to dig a trench. The Borough will supply the pipe and make all connections. Work is set to start next summer.

JR. COUNCIL MEMBER'S REPORT

- Jr. Council Member Maxwell Boshaw reported on the Annual Pancake Breakfast at the Pine Township Fire Department, hosted by the YMCA. A total of 586 meals were served.

MAYOR'S REPORT - Mayor Randy Riddle (with information from Chief Osborne):

- Mayor Riddle attended the October 18th Mercer County Affordable Housing Board Meeting.
- Mayor Riddle presented a Proclamation declaring November 17 Pancreatic Cancer Awareness Day.
- The COG Annual Dinner was November 9th. The guest Speaker was Attorney Dan Cohen.
- Grove City College has donated \$5,000.00 to the Borough.
- The Grove City Police Department was awarded the AAA Platinum Award.
- Mayor Riddle reminded everyone that winter conditions bring hazardous driving conditions and to slow down and make sure that cars are cleared of all snow.

OTHER BUSINESS

- Jr. Council member Cammie Messer updated Council on the results of her project "The Green Mile". A total of 1549 products and \$500.00 in cash were collected.
- Mrs. Mary Kay Mattocks noted that this year's Halloween Parade was the largest yet. The Grove City College Band played and the weather was great. She extended her thanks to the Jr. Council Member for their help.

- Council discussed creating a new Ordinance to update the existing one to prohibit hunting in the Borough parks. Solicitor Bonner will draft the Ordinance.

NEWS MEDIA

Council members answered questions from members of the news media that were present.

ADJOURNMENT

There being no further business for Council's consideration, the regular meeting was adjourned at 8:20 pm.

Respectfully Submitted,

Tanya M. Pollard
Borough Secretary