

**BOROUGH OF GROVE CITY COUNCIL
REGULAR MEETING MINUTES
June 20, 2016 7:00pm**

PUBLIC HEARING FOR DUNKIN DONUTS CONDITIONAL USE PERMIT FOR A DRIVE-THRU 6:00pm

REGULAR COUNCIL MEETING 7:00pm

CALL TO ORDER by Council Vice-President Joel Bigley at 7:00

PLEDGE OF ALLEGIANCE

PRAYER: Council Member **Mary Kay Mattocks**

MEETING ATTENDANCE / ROLL CALL

X if present	Council Member Name	X if present	Council Member Name	X if present	Other Name
X	Mattocks, Mary Kay	X	Bonner, Timothy (Solicitor)	X	Oakes, Vance (Boro Manager)
Absent	Daley, Kathleen	Absent	Pokrant, George (President)	X	Pollard, Tanya (Boro Secretary)
X	Myers, Shawn	X	Riddle, Randy (Mayor)	X	Goncz, Dan (Engineer)
X	Henry, James	X	Bigley, Joel (V-President)		
Absent	Hodge, Jeffrey	X	Wood, Todd		
X	Gallagher, Amy	X	Messer, Cammie (Jr Member)		
X	Jaillet, Scott	X	Boshaw, Maxwell (Jr Member)		

JR. COUNCIL OATH OF OFFICE

Mayor Randy Riddle administered the Oath of Office to new Jr. Council Member, Matthew Boshaw. Council members welcomed Mr. Boshaw.

CONSIDER DUNKIN DONUTS CONDITIONAL USE PERMIT FOR A DRIVE-THRU

- **Mr. Todd Wood moved to approve Dunkin Donuts Conditional Use Permit for a drive-thru. Mr. James Henry seconded the motion and it carried unanimously.**

REQUEST FOR CITIZENS TO BE HEARD

George Katonik of 620 Riverside Avenue, Grove City, PA 16127

Diana Berner of 618 Riverside Avenue, Grove City, PA 16127

Mr. George Katonik and Ms. Diana Berner both appeared before Council to express their concern regarding a vacant home located at 623 Riverside Avenue, Grove City, PA 16127.

APPROVAL OF 'BILLS-TO-BE-PAID' REPORT

- **Mrs. Amy Gallagher moved to approve the 'Bills to be Paid' report. Mrs. Mary Kay Mattocks seconded the motion and it carried unanimously.**

APPROVAL OF 'BILLS PAID' REPORT

- **Mr. Shawn Myers moved to approve the 'Bills Paid' report. Mr. Scott Jaillet seconded the motion and it carried unanimously.**

APPROVAL OF MINUTES from Regular Meeting on May 16, 2016

- **Mr. Todd Wood moved to approve the minutes of the Regular Meeting on May 16, 2016 as presented. Mr. Scott Jaillet seconded the motion and it carried unanimously.**

GROVE CITY COMMUNITY LIBRARY REPORT - Mrs. Kimberly Barbara presented a report on the different programs and activities planned for the month of June.

CONSIDER EVENT REQUEST: GROVE CITY COLLEGE OUTDOOR CONCERT – To be held at the Joseph D. Monteleone Youth Festival Park on Saturday, October 1, 2016; 4:00 pm – 7:00pm

- **Mr. Todd Wood moved to approve the request by Grove City College to hold an outdoor concert at the Joseph D. Monteleone Youth Festival Park on Saturday, October 1, 2016, from 4:00 pm – 7:00 pm. Mr. James Henry seconded the motion and it carried unanimously.**

CONSIDER EVENT REQUEST: GROVE CITY COLLEGE HOMECOMING PARADE – To be held, October 1, 2016; to begin promptly at 11:00 am

- **Mr. Scott Jaillet moved to approve the request by Grove City College to hold an Annual Grove City Homecoming Parade on Saturday, October 1, 2016, to begin promptly at 11:00 am. Mr. James Henry seconded the motion and it carried unanimously.**

RESOLUTION #2016-9 WASTEWATER TREATMENT PLANT'S 1991 CHEVEROLET TRUCK DISPOSAL BY ADESA AUCTION

- **Mr. Todd Wood moved to approve Resolution #2016-9 Wastewater Treatment Plant's 1991 Chevrolet Truck Disposal By ADESA Auction. Mrs. Scott Jaillet seconded the motion and it carried unanimously.**

**CONSIDER PINE TOWNSHIP REQUESTS FOR WATER AND SEWER SERVICE EXTENSIONS AT:
109 HUNT DRIVE IN PINE TOWNSHIP GROVE CITY, PA 16127 – OWNER J.P. HOWARD**

- **Mr. James Henry moved to approve the request for sewer service extension at 109 Hunt Drive in Pine Township, Grove City, PA 16127. Mrs. Amy Gallagher seconded the motion and it carried unanimously.**

ENGINEER'S REPORT – Gannett Fleming, Inc. represented by Mr. Dan Goncz:

- Phase III of the Wastewater Treatment Plant Rehabilitation Project is complete.
- Resolutions adopting the Official Sewage Facilities Plan have been received from each municipality with the exception of Mercer Township, Butler County. The Borough is now in position to adopt the Official Sewage Facilities Plan and submit to the Pennsylvania Department of Environmental Protection for review and comment. With the Borough's adoption of the Official Sewage Facilities Plan by Resolution No. 10, the Borough will have completed the Planning Phase of the Project and may proceed with the Design Phase of the Project.
- **Mr. Todd Wood moved to approve Resolution For Plan Revision #10 with Solicitor Bonner's recommendations. Mr. James Henry seconded the motion and it carried unanimously.**
 - The NPDES Permit Renewal Application for the Wastewater Treatment Plant must be submitted to the Pennsylvania Department of Environmental Protection by May 4, 2017. Gannett Fleming is proposing to prepare the required application and assist the Borough with the solicitation of quotations for the required laboratory analysis for the amount of \$6,500. The application will be prepared for both the renewal of the existing permit limits and the permit limits associated with a 3.342 MGD Wastewater Treatment Plant Expansion as anticipated upon completion of the Phase IV Project.
- **Mr. Todd Wood moved to approve Gannett Fleming preparing the required application for the NEPDES Permit Renewal in the amount of \$6,500.00. Mrs. Mary Kay Mattocks seconded the motion and it carried unanimously.**

BOROUGH MANAGER'S REPORT – Mr. Vance Oakes:

- Grove City College has agreed to donate 15 tablet PC's to council members. They are in the process of updating the drivers now. Mr. Oakes hopes that they will be ready to distribute in July in time to complete a test run on using BoardPaq as a paperless solution for Council meetings.
- Mr. Vance Oakes presented a proposal from American Legal for codification services of our Borough Code Books. He asked Council look over the proposal and discuss further at the July meeting.
- The new airport fuel tanks were leak tested by the manufacturer and the exterior shell is now being fabricated and installed. The install of the tanks is scheduled for the beginning of August.
- The 2015 Financial Report completed by Stillwaggon is ready for review. The Finance Committee needs to schedule a meeting for the presentation.
- Mr. Vance Oakes and Mr. Todd Wood attended the annual PMEA event in Harrisburg on Tuesday, June 14, 2016.
- The Wolf Creek Slippery Rock Creek Council of Government is in the process of planning a Community Recycling Event

JR. COUNCIL MEMBER'S REPORT – Jr. Council Member Cammie Messer provided a statistical report on the Grove City High School 2016 graduating class.

MAYOR'S REPORT - Mayor Randy Riddle (with information from Chief Osborne):

- Mayor Riddle noted that the Grove City Police Department has been very busy over the past few months.
- Strawberry days was a success this year with only a few minor incidents.
- Mayor Riddle present Junior Council Member Ethan Foley with a \$200 Scholarship award on June 7, 2017 during the Senior Awards Ceremony.
- Mayor Riddle presented Maxwell Boshaw with a Proclamation on June 11, 2016 recognizing his achievement of Eagle Scout.
- Mayor Riddle and Mr. Todd Wood attended the Annual PSAB Conference in Hershey Pennsylvania.

OTHER BUSINESS

- **Mrs. Amy Gallagher** – Mrs. Gallagher will be working on creating an Advisory Committee for Jr. Council. She hopes to organize the committee by August. The committee will allow more youth to participate in local government.
- **Mr. Todd Wood** – The Grove City Airport Fly-In Drive-In will be held on August 20, 2016.
- **Mrs. Mary Kay Mattocks** – The 4th of July Fireworks will be held at the high school football field on July 4, 2016. The Harrisville Marching Band will perform at 8:00 pm and the fireworks will start at 10:00 pm.

NEWS MEDIA

Council members answered questions from members of the news media that were present.

ADJOURNMENT

There being no further business for Council's consideration, the regular meeting was adjourned at 8:09 pm.

Respectfully Submitted,

Tanya M. Pollard
Borough Secretary