

**BOROUGH OF GROVE CITY COUNCIL  
REGULAR MEETING MINUTES  
February 15, 2016 7:00pm**

**CALL TO ORDER** by Council President George Pokrant at 7:05pm

**PLEDGE OF ALLEGIANCE**

**PRAYER:** was offered Council Member Scott Jaillet

**MEETING ATTENDANCE / ROLL CALL**

X if present	Council Member Name	X if present	Council Member Name	X if present	Other Name
X	Mattocks, Mary Kay	X	Bonner, Timothy (Solicitor)	X	Oakes, Vance (Boro Manager)
X	Daley, Kathleen	X	Pokrant, George (President)	X	Pollard, Tanya (Boro Secretary)
X	Myers, Shawn	X	Riddle, Randy (Mayor)	X	Goncz, Dan (Engineer)
X	Henry, James	X	Bigley, Joel (V-President)		
X	Hodge, Jeffrey	X	Wood, Todd		
X	Gallagher, Amy	X	Messer, Cammie (Jr Member)		
X	Jaillet, Scott	X	Foley, Ethan (Jr Member)		

Mr. Pokrant reported that Council met in Executive Session prior to this meeting to discuss a personnel matter and a matter of litigation.

**REQUEST FOR CITIZENS TO BE HEARD**

- Colby West of 437 McConnell Street, Grove City, PA 16127
  - Amber Reddick of 430 McConnell Street, Grove City, PA 16127
- Both Citizens addressed Council with their concerns regarding the burnt out house located at 432 McConnell Street.

**APPROVAL OF 'BILLS-TO-BE-PAID' REPORT**

- **Mr. Todd Wood moved to approve the 'Bills to be Paid' report. Mr. Scott Jaillet seconded the motion and it carried unanimously.**

**APPROVAL OF 'BILLS PAID' REPORT**

- **Mr. Shawn Myers moved to approve the 'Bills Paid' report. Mrs. Amy Gallagher seconded the motion and it carried unanimously.**

**APPROVAL OF MINUTES** from the Regular Meeting on January 18, 2016

- **Mrs. Mary Kay Mattocks moved to approve the minutes of the Regular Meeting on January 18, 2016 as presented. Mr. Shawn Myers seconded the motion and it carried unanimously.**

**RECOGNITION OF OFFICER OF THE YEAR**

Recognition of Police Officer of the Year - presented to Officer Michael Allias by Chief Osborne and Mayor Riddle

**GROVE CITY COMMUNITY LIBRARY REPORT** - There was no representative from the Grove City Community Library.

**CONSIDER APPOINTMENT OF DR. JAMES PISANO TO PLANNING COMMISSION**

- **Mr. Todd Wood moved to approve the appointment of Dr. James Pisano to the Planning Commission. Mr. Jeffrey Hodge seconded the motion and it carried unanimously.**

**CONSIDER EVENT REQUEST: AWARE SPONSORED "WALK A MILE IN HER SHOES" WALK** – To be held April 30, 2016; walk to begin at 11:00 am; end approx. 1:00 pm

- **Mr. Joel Bigley moved to approve the event request submitted by Roger Flynn for the "Walk a Mile in Her Shoes" walk to be held on Saturday, April 30<sup>th</sup> at 11:00am contingent upon receipt of the approved Certificate of Liability Insurance. Mr. Shawn Myers seconded the motion and it carried unanimously.**

**CONSIDER EVENT REQUEST: GRACE UNITED METHODIST CHURCH – USE OF UNDEVELOPED FIELD IN MEMORIAL PARK –**  
To start April 25, 2016 and end July 31, 2016

- **Mr. Jeffrey Hodge moved to approve the request submitted by Mary Kay Mattocks to use the undeveloped field in Memorial Park by the Armory from April 25, 2016 through July 31, 2016 for the Grace United Methodist Church Softball League. Ms. Kathleen Daley seconded the motion and it carried unanimously.**

**CONSIDER EVENT REQUEST: GCHS WELLNESS COLOR DASH 5K RUN/WALK –** To be held May 14, 2016; run/walk to begin at 9:00 am; end approx. 3:00 pm

- **Mr. Shawn Myers moved to approve the event request submitted by Derek Letties for the GCHS Wellness Color Dash Run/Walk to be held on Saturday, May 14<sup>th</sup> at 9:00am. Mr. Scott Jaillet seconded the motion and it carried unanimously.**

**CONSIDER EVENT REQUEST: GROVE CITY COMMUNITY EASTER EGG HUNT –** To be held March 26, 2016 to begin at 1:00 pm; end approx. 1:30 pm

- **Mrs. Mary Kay Mattocks moved to approve the event request submitted by Darian Murray of Farmers National Bank to host the Grove City Community Easter Egg Hunt to be held on Saturday, March 26<sup>th</sup> at 1:00pm in Memorial Park. Mr. Todd Wood seconded the motion and it carried unanimously.**

**CONSIDER EVENT REQUEST: OLDE TOWN GROVE CITY WINTER WINE WALK –** To be held February 27, 2016 to begin at 12:00 pm; end approx. 6:00 pm

- **Mr. Jeffrey Hodge moved to approve the hanging of a banner on Broad Street to advertise the Olde Town Grove City Winter Wine Walk sponsored by Grove City Realty. Ms. Kathleen Daley seconded the motion and it carried unanimously.**

**CONSIDER RESOLUTION 2016-4 A RESOLUTION TO ADOPT THE 2016 MERCER COUNTY JOINT SEAL COAT BID PROGRAM**

- **Mr. Joel Bigley moved to approve Resolution # 2016-4 for to adopt the 2016 Mercer County Joint Seal Coat Bid Program. Mrs. Amy Gallagher seconded and the motion carried unanimously.**

**CONSIDER POLE ATTACHMENT AGREEMENT BETWEEN THE BOROUGH OF GROVE CITY AND EXTENET SYSTEMS, INC.**

- **Mr. Joel Bigley moved to approve the Pole Attachment Agreement between The Borough of Grove City and Extenet Systems, Inc with changes suggested by Solicitor Timothy Bonner. Mr. Todd Wood seconded the motion and it carried unanimously.**

**CONSIDER RECOMMENDATION BY INFRASTRUCTURE COMMITTEE TO DRAFT AND ADVERTISE AN ORDINANCE MAKING BARMORE AVE A ONE WAY STREET**

- **Mr. Joel Bigley moved to draft and advertise an Ordinance making Barmore Avenue a one-way street from Poplar Street to Stewart Avenue. Ms. Kathleen Daley seconded the motion and it carried unanimously.**

**CONSIDER RECOMMENDATION BY INFRASTRUCTURE COMMITTEE TO RENEW LEASE AGREEMENT WITH MICHAEL AND LINDA BARNES**

- **Mr. Shawn Myers moved to renew the Lease Agreement with Michael and Linda Barnes for four (4) years. Mr. Scott Jaillet seconded the motion. Mr. Jeffrey Hodge abstained due to the fact that his business is leasing the property from Michael and Linda Barnes. The motion carried unanimously.**

**CONSIDER REQUEST FROM GROVE CITY TAX COLLECTOR TO CREATE AN ORDINANCE INCREASING THE TAX CERTIFICATION FEE FROM \$25.00 to \$35.00 FOR A THREE YEAR TAX CERT.**

- **No Motion was made by Council.**

**CONSIDER RECOMMENDATION BY GAI CONSULTANTS, INC OF FINAL PAYMENT #4 TO G&J EXCAVATIONING IN THE AMOUNT OF \$10,084.50 FOR WORK COMPLETED REMOVING OBSTRUCTIONS AT THE GROVE CITY AIRPORT**

- **Mr. Shawn Myers moved to approve Payment # 4 to G&J Excavating in the amount of \$10,084.50 for work completed removing obstructions at the Grove City Airport. Mr. Todd Wood seconded the motion and it carried unanimously.**

**CONSIDER PINE TOWNSHIP REQUESTS FOR WATER/SEWER SERVICE EXTENSIONS AT:  
101 HUNT DRIVE IN PINE TOWNSHIP GROVE CITY, PA 16127 – OWNER J.P. HOWARD**

- **Mr. Joel Bigley moved to approve the request for water and sewer service extensions at 101 Hunt Drive in Pine Township, Grove City, PA 16127. Mr. Shawn Myers seconded the motion and it carried unanimously.**

**ENGINEER’S REPORT – Gannett Fleming, Inc. represented by Mr. Dan Goncz:**

- Construction at the Wastewater Treatment Plant is complete with the exception of some electrical work and a few punch list items. Contract close-out documents are needed before final payment can be made to Chivers Construction.
  - During the final testing of the dual gas burning boiler for the Wastewater Treatment Plant it was determined that the existing 12 inch flue needs to be increased to an 18 inch flue. The installation of the flue could be performed by Renick Brothers for approximately \$7,770.00.
- **Mr. Joel Bigley moved to approve Renick Brothers to replace the 12 inch flue with an 18 inch flue at an approximate cost of \$7,770.00. Ms. Kathleen Daley seconded the motion and it carried unanimously.**
- Gannett Fleming is recommending the approval of Payment Requisition No. II-B36 in the amount of \$23,479.75 for Phase III of the Wastewater Treatment Plant Rehabilitation Project for Construction Phase activities.
- **Mr. Shawn Myers moved to approve Payment Requisition No. II-B36 in the amount of \$23,479.75 for Phase III of the Wastewater Treatment Plant Rehabilitation Project for Construction Phase activities. Mr. Todd Wood seconded the motion and it carried unanimously.**
- The draft of the Official Sewage Facilities Plan for the Wastewater Treatment Plant has been delivered to the Borough for review. The Plan is ready to be advertised for a 30-day public comment period.
  - Gannett Fleming is in the process of completing the water modal and will be evaluating the impact of eliminating the Borough’s two existing water treatment plants; and replacing them with one new water treatment plant in the Grove City Memorial Park.

**BOROUGH MANAGER’S REPORT – Mr. Vance Oakes:**

- Mr. Vance Oakes informed Council that the Borough received a DCNR Grant to help fund the removal of the Old Memorial Picnic Shelter and replace it with a new shelter. Work is set to begin after Labor Day so not to interfere with reservations already made. The old storage shed will also be removed.
- Springfield Township will host an informational meeting about TIF financing this Thursday at 4:00 pm at the Township Building. Springfield Township has invited Council to attend.
- Ms. Katie Henson was hired as the new Utility Clerk.

**JR. COUNCIL MEMBER’S REPORT**

Jr. Council Member Cammie Messer presented a report on the role Public Works plays with winter weather and the estimated salt usage.

**MAYOR’S REPORT - Mayor Randy Riddle (with information from Chief Osborne):**

- Mayor Riddle reminded everyone that it is a state law that everyone clear their vehicles of snow before driving. He also asked residents to be sure to clear their sidewalks.
- Mayor Riddle, Chief Osborne and Borough Manager Vance Oakes met with the Grove City Christian School and provided some suggestions to make drop-off and pick-up safer for the children.
- Mayor Riddle noted that he and Mr. Oakes were able to sit down and meet the new Grove City School District Superintendent Mr. Jeffrey Finch.
- Mayor Riddle attended the January 22, 2016 Erie Borough Association Meeting.
- Mayor Riddle has been elected a Representative of the Mercer County Borough Association.

**OTHER BUSINESS**

**NEWS MEDIA**

Council members answered questions from members of the news media that were present.

**ADJOURNMENT**

There being no further business for Council's consideration, the regular meeting was adjourned at 7:55pm.

Respectfully Submitted,

Tanya M. Pollard  
Borough Secretary