

**BOROUGH OF GROVE CITY COUNCIL  
REGULAR MEETING MINUTES  
June 15, 2015 7:00pm**

**CALL TO ORDER** by Council Vice-President Jeffrey Black at 7:01pm

**PLEDGE OF ALLEGIANCE**

**PRAYER:** Council Member – Mayor Randy Riddle

**MEETING ATTENDANCE / ROLL CALL**

X if present	Council Member Name	X if present	Council Member Name	X if present	Other Name
X	Mattocks, Mary Kay	X	Black, Jeffrey (V-President)	X	Oakes, Vance (Boro Manager)
X	Daley, Kathleen	X	Riddle, Randy (Mayor)	X	Pollard, Tanya (Boro Secretary)
X	Myers, Shawn	Absent	Coulter, Michael	X	Rose, Will (Boro Asst. Manager)
X	Hodge, Jeffrey	X	Bigley, Joel	X	Goncz, Dan (Engineer)
X	Gallagher, Amy	X	Wood, Todd		
X	Bonner, Timothy (Solicitor)	Absent	Thomas, Alaina (Jr Member)		
Absent	Pokrant, George (President)	Absent	Foley, Ethan (Jr Member)		

**REQUEST FOR CITIZENS TO BE HEARD**

No response / No discussion

**APPROVAL OF 'BILLS-TO-BE-PAID' REPORT**

➤ **Mr. Shawn Myers moved to approve the 'Bills to be Paid' report. Mr. Jeffrey Hodge seconded the motion and it carried unanimously.**

**APPROVAL OF 'BILLS PAID' REPORT**

➤ **Mr. Jeffrey Black moved to approve the 'Bills Paid' report. Mrs. Mary Kay Mattocks seconded the motion and it carried unanimously.**

**APPROVAL OF MINUTES from Hearing for Land Development Ordinance on May 18, 2015.**

➤ **Mr. Todd Wood moved to approve the minutes from the Hearing for Land Development Ordinance on May 18, 2015 as presented. Mrs. Mary Kay Mattocks seconded the motion and it carried unanimously.**

**APPROVAL OF MINUTES from Regular Meeting on May 18, 2015.**

➤ **Mr. Shawn Myers moved to approve the minutes of the Regular Meeting on May 18, 2015 as presented. Ms. Kathleen Daley seconded the motion and it carried unanimously.**

**GROVE CITY COMMUNITY LIBRARY REPORT - Mrs. Kimberly Barbara reported:**

- Mrs. Barbara highlighted the variety of programs offered by the Library for adults, teenagers, and children.
- The New Castle Library District 2015-2016 budget was presented and the district center's three year plan was laid out.
- Mercer County library director met in mid-May to discuss possible upcoming projects to collaborate on.
- The Friends of the Library has completed its fundraising letter campaign and thanks the Borough, Grove City United Way and the Grove City Chamber of Commerce for all the logistical assistance.

**CONSIDER EVENT REQUEST: ANNUAL STRAWBERRY DAYS 5K – To be held Wednesday, June 24<sup>th</sup>, 2015; event to begin at 7:00 pm. Route to begin on Greenwood Drive near the cemetery and continue around the left loop of the bike trail at Hunter Farm Park.**

➤ **Mr. Jeffrey Hodge moved to approve the event request submitted by S. Mark Courtney for the "Annual Strawberry Days 5K" to be held on Wednesday, June 24<sup>th</sup>, 2015 at 8:00am contingent upon receipt of the**

approved Certificate of Liability Insurance. Mr. Todd Wood seconded the motion and it carried unanimously.

**CONSIDER EVENT REQUEST: GCC LIFE ADVOCATES HOMECOMING 5K** - To be held Saturday, September 26<sup>th</sup>, 2015; event to begin at 8:00 am.

- Mr. Todd Wood moved to approve the event request submitted by Brittney See of GCC Life Advocates for the "GCC Life Advocated Homecoming 5K" to be held on Wednesday, June 24<sup>th</sup>, 2015 at 8:00am contingent upon receipt of the approved Certificate of Liability Insurance and the use of the same route as last year. Mr. Jeffrey Hodge seconded the motion and it carried unanimously.

**CONSIDER REQUEST: TRANSFER OF CLUB LICENSE C6149, LID NO. 2778 FROM THE FARRELL VFW POST 7597 TO THE GROVE CITY FRATERNAL ORDER OF EAGLES, AERIE NO. 1895**

- Mr. Joel Bigley moved to approve the transfer of Club License C6149, LID no. 2778 from the Farrell VFW Post 7597 to the Grove City Fraternal Order of Eagles, AERIE No. 1895 with stipulations. Mr. Jeffrey Hodge seconded the motion and it carried unanimously.

**CONSIDER RENEWAL OF PINE PROPERTY MANAGEMENT, INC LICENSE AGREEMENT FOR A CONDUIT LINE FOR TELECOMMUNICATION PURPOSES UNDER INDUSTRIAL DRIVE**

- Mr. Todd Wood moved to approve the renewal of the Pine Property Management, Inc. License Agreement for a conduit line for telecommunication purposes under Industrial Drive as presented. Mr. Shawn Myers seconded the motion and it carried unanimously.

**ENGINEER'S REPORT – Gannett Fleming, Inc. represented by Mr. Dan Goncz:**

- Wastewater Treatment Plant Rehabilitation Project – Phase III – Construction at the wastewater treatment plant in in the final stages with only punch list items remaining. Mr. Goncz is recommending approval of Payment Requisition No. II-B-28 in the amount of \$99,201.24.
  - WWTB Boiler Replacement – Mr. Goncz reported that Gannett Fleming is in the process of reviewing shop drawings for the boiler replacement project. Some of the materials have been ordered and delivered to Renick Brothers. The project is scheduled to be completed by the end of summer.
  - Official Sewage Facilities Plan – Mr. Goncz reported that they are in the process of preparing the basis design for the Wastewater Treatment Plant Official Sewage Facilities Plan Update. Additional water quality analyses will be needed to make a final recommendation regarding the scope and cost to expand the wastewater treatment plant. The report is anticipated to be complete in July of 2015. A project funding meeting with USDA Rural Utilities Services was held on June 10, 2015.
  - Pine Street Streetscape Project – Work is complete with the exception of punch list items and the installation of the light poles. The light poles are on back order and will not be available for installation until late June.
- Mr. Shawn Meyers moved to approve the payment of Requisition No. IIB-28 in the amount of \$99,201.24 for construction phase related engineering services in Phase III of the Wastewater Treatment Plant Rehabilitation Project. Mrs. Mary Kay Mattocks seconded the motion and it carried unanimously.

**JR. COUNCIL MEMBER'S REPORT**

Both Jr. Council members were absent. No report was presented.

**BOROUGH MANAGER'S REPORT – Mr. Vance Oakes**

- There is nothing new to report on the unpaid portion of the bankrupted USIS utility account. They still have a past due balance of \$16,606.00
  - Dr. Joseph Pisano has expressed interest in the vacancy of the Planning Commission. Dr. Pisano is a former Council member and Mr. Oakes believes he would be a valuable addition to the Planning Commission. Mr. Oakes has asked for Dr. Pisano to express his interest in writing.
- Mr. Todd Wood moved to approve the nomination of Dr. Joseph Pisano to fill the vacancy on the Planning Commission. Mrs. Mary Kay Mattocks seconded the motion and it carried unanimously.

- Demo of the fire damaged house on Dale Street was set to begin today but traffic was blocked due to a paving project. Demo should begin tomorrow.
- The Wolf Creek stabilization project was scheduled to start today, but with the inclement weather has been postponed. This project is being funded by a DEP Grant.
- Mr. Vance Oakes and Mr. Todd Wood attended the PMEA Legislative Meeting in Harrisburg on June 2<sup>nd</sup>, 2015.
- Mr. Cecil Smith of Skydive Pennsylvania has requested a meeting with Mr. Vance Oakes and Mr. Doug Thomas to discuss the renewal of his lease at the airport on Thursday June 18<sup>th</sup>, 2015.

**MAYOR'S REPORT - Mayor Randy Riddle (with information from Chief Osborne):**

- Mayor Randy Riddle addressed the audience at Crestview Memorial Park during a Memorial Day Celebration to honor area servicemen and service women.
- Mayor Randy Riddle attended 2 ribbon cutting ceremonies over the last month. One at the newly renovated Eat N Park and one at the Sears Store under new ownership.
- Officer Jesse DiPetro has completed his training and is now out on patrol
- Aggressive Driving Enforcement thru the end of August

**OTHER BUSINESS**

- Mrs. Mary Kay Mattocks announced that the 4<sup>th</sup> of July Ceremonies will be held at the Grove City High School Football Field this year starting at 8:00 pm. Fireworks will begin at 10:00 pm.
- Mrs. Mary Kay Mattocks expressed her gratitude and thanks to all the Borough employees that helped with the preparation of Strawberry Days and throughout the event.
- Mrs. Amy Gallagher reported that she is working with Mr. Will Rose to create a Budget Report that will compare actual costs with the budget on a monthly basis. The format should be completed by the end of summer.
- Mrs. Amy Gallagher and Mr. Will Rose have started to interview candidates for the vacant Junior Council position since Alaina Thomas has graduated from High School.

**NEWS MEDIA**

Council members were available to answer questions from members of the news media; however none were present.

**ADJOURNMENT**

There being no further business for Council's consideration, the regular meeting was adjourned at 7:48pm.