

**BOROUGH OF GROVE CITY COUNCIL
REGULAR MEETING MINUTES
May 18, 2015 7:00pm**

CALL TO ORDER by Councilman Joel Bigley at 7:03pm

PLEDGE OF ALLEGIANCE

PRAYER: Council Member – Mayor Riddle

MEETING ATTENDANCE / ROLL CALL

X if present	Council Member Name	X if present	Council Member Name	X if present	Other Name
X	Mattocks, Mary Kay	Absent	Black, Jeffrey (V-President)	X	Oakes, Vance (Boro Manager)
X	Daley, Kathleen	X	Riddle, Randy (Mayor)	X	Pollard, Tanya (Boro Secretary)
X	Myers, Shawn	X	Coulter, Michael	X	Rose, Will (Boro Asst. Manager)
Absent	Hodge, Jeffrey	X	Bigley, Joel	X	Goncz, Dan (Engineer)
X	Gallagher, Amy	X	Wood, Todd		
X	Bonner, Timothy (Solicitor)	Absent	Thomas, Alaina (Jr Member)		
Absent	Pokrant, George (President)	X	Foley, Ethan (Jr Member)		

REQUEST FOR CITIZENS TO BE HEARD

- Mr. David Mills gave an update on Olde Town activities noting that the unveiling of the last sculpture on Friday, May 22, 2015 at 4:00 pm and the return Farmers Market being on June 1st, 2015 from 3:00 pm – 6:00 pm.

APPROVAL OF ‘BILLS-TO-BE-PAID’ REPORT

- Mrs. Amy Gallagher moved to approve the ‘Bills to Be Paid’ report. Mr. Shawn Myers seconded the motion and it carried unanimously.

APPROVAL OF ‘BILLS PAID’ REPORT

- Mrs. Amy Gallagher moved to approve the ‘Bills Paid’ report. Mr. Shawn Myers seconded the motion and it carried unanimously.

APPROVAL OF MINUTES from Regular Meeting on April 20, 2015.

- Mr. Todd Wood moved to approve the minutes of the Regular Meeting on April 20, 2015 as presented. Mr. Michael Coulter seconded the motion and it carried unanimously.

GROVE CITY COMMUNITY LIBRARY REPORT –Mrs. Kimberly Barbara

- The Adult Summer Reading Program (SRP) will begin on June 1st with the theme “Escape the Ordinary!”
- Young Adult Author Event, Friday May 29th – Author Mary McCoy (former Grove City resident) discusses her newly published book *Dead to Me*.
- Family SRP Kick-Off Event – Attend a free screening of “The Incredibles” at the Guthrie Theater on Wednesday June 10th at 9:30 am. The event is free and refreshments can be purchased.
- The Mercer County Library Directors submitted an application for a \$15,000 Federal Library Services and Technology Act Grant. The funds from the grant would support the “Mercer County Fast Track to Employment Center”
- United Way Day of Caring on April 25th was a success with twelve volunteers completing a long list of much-needed housekeeping chores inside and outside the library.

CONSIDER EVENT REQUEST: BENEFIT RACE FOR ST. JUDES CHILDREN’S RESEARCH HOSPITAL ORGANIZED BY JAMES HIGHLAND– To be held Saturday, May 30th, 2015; event to begin at 9:00 am. For approximately 2-1/2 hours.

- **Mr. Todd Wood moved to approve the event request submitted by James Highland to hold a benefit race for St. Jude's Children's Research Hospital on Saturday, May 30, 2015 beginning at 9:00 am pending a modified Insurance Certificate in the amount of \$1,000,000. Mr. Michael Coulter seconded the motion and it carried unanimously.**

CONSIDER EVENT REQUEST: GROVE CITY PONY LEAGUE TEAM - Permission to use JV baseball fields at Memorial Park from May 12th thru July 24th, 2015.

- **Mr. Shawn Myers moved to approve the event request submitted by Ray Dennis and Chris Allen to use the JV baseball fields at Memorial Park from May 12th thru July 24th, 2015. Contingent upon receipt of an acceptable Certificate of Liability Insurance in the amount of \$1,000,000. Mrs. Mary Kay Mattocks seconded the motion and it carried unanimously.**

CONSIDER EVENT REQUEST: DOWNTOWN SOUNDS CONCERT SERIES – Permission to use the Joseph D. Monteleone Youth Festival Park and parking lot for the Downtown Sound Concert Series to be held the second and fourth Thursday of every month June through September from 6:30 – 8:30 pm.

- **Mr. Michael Coulter moved to approve the event request submitted on behalf of the Grove City Area Chamber of Commerce Board of Directors to use the Joseph D. Monteleone Youth Festival Park for the Downtown Sounds Concert Series to be held the second and fourth Thursday of every month June through September from 6:30 – 8:30 pm. Ms. Kathleen Daley seconded the motion and it carried unanimously.**

CONSIDER EVENT REQUEST: SWEET JEANIES "THE GROVE CITY ICE CREAM FESTIVAL" – Permission to close Pine Street between S. Center and S. Broad to host the Grove City Ice Cream Festival. Event will include hanging a banner advertising the event, use & placement of portable restrooms, and electrical set-up for possible bands on July 18th, 2015 from 12:00 pm to 8:00 pm.

- **Mr. Michael Coulter moved to approve the event request submitted by David Mills to hold the first Grove City Ice Cream Festival on Pine Street between S. Center Street and S. Broad Street on Saturday, July 18, 2015 pending receipt of an acceptable Certificate of Liability Insurance in the amount of \$1,000,000. Mr. Shawn Myers seconded the motion and it carried unanimously.**

CONSIDER EVENT REQUEST: GROVE CITY COUNTY MARKET/ZAMBELLI FIREWORKS - Permission to set off fireworks from the ball field near the Armory on July 31, 2015 at dusk (postponement date August 1, 2015)

- **Mr. Todd Wood moved to approve the event request submitted by Grove City County Market to allow Zambelli Fireworks to set off fireworks from the ball field near the Armory on Friday, July 31, 2015 at dusk. Mr. Shawn Myers seconded the motion and it carried unanimously.**

CONSIDER EVENT REQUEST: EAST PINE STREET NEIGHBORHOOD YARD SALE – Permission to park on the South side of East Pine Street between Wolf Creek Bridge and the Grove City College softball field on May 30th between 8:00 am – 3:00 pm.

- **Mr. Todd Wood moved to approve the event request submitted by Jessica Graeser to allow parking on one side of East Pine Street between Wolf Creek Bridge and the Grove City College softball field on May 30, 2015 between 8:00 am – 3:00 pm for a neighborhood garage sale. Mrs. Mary Kay Mattocks seconded the motion and it carried unanimously.**

CONSIDER EASEMENT PROPOSAL FROM FIRST ENERGY - Mr. Vance Oakes

- **Mr. Todd Wood moved to approve the proposed easement from First Energy in the amount of \$15,000.00. Mr. Shawn Myers seconded the motion and it carried unanimously.**

REVIEW BIDS RECEIVED ON MAY 8TH FOR THE 2015 SEAL COAT PROJECT – No action by Council needed.

CONSIDER AGREEMENT WITH GAI CONSULTANTS FOR REMOVAL OF OBSTRUCTIONS, PHASE II AT THE GROVE CITY AIRPORT

- Mr. Shawn Myers moved to approve the agreement with GAI Consultants. Mr. Todd Wood seconded the motion and it carried unanimously.

REVIEW MCCONNELL STREET WATER/SEWER REHAB PROJECT FINAL REPORT AND INVOICE

- Mr. Todd Wood moved to approve the final report and invoice for the McConnell Street Water/Sewer Rehab Project. Mr. Shawn Myers seconded the motion and it carried unanimously.

CONSIDER LIBERTY CROSSING DEVELOPMENT DEED OF DEDICATION

- Mr. Todd Wood moved to approve the transferring of Enclave Drive. Mr. Shawn Myers seconded the motion and it carried unanimously.

CONSIDER BANNER RESOLUTION 2015- 7 FOR “THE GROVE CITY ICE CREAM FESTIVAL”

- Mr. Michael Coulter moved to approve the Resolution 2015-7 to hand a banner across s. Center Mr. Shawn Myers seconded the motion and it carried unanimously.

CONSIDER ADOPTION OF ORDINANCE #1432, THE GROVE CITY SUBDIVION AND LAND DEVELMENT ORDINANCE (SALDO)

- Mr. Michael Coulter moved to approve the adoption of Ordinance #1432, The Grove City Subdivision and Land Development Ordinance. Mrs. Amy Gallagher seconded the motion and it carried unanimously.

ENGINEER’S REPORT – Gannett Fleming, Inc. represented by Mr. Dan Goncz:

- Wastewater Treatment Plant Rehabilitation Project – Phase III – Mr. Goncz is recommending approval of Payment Requisition No. II-B-27 in the amount of \$100,785.76.
- WWTB Boiler Replacement – Mr. Goncz reported that Gannett Fleming is in the process of reviewing shop drawings for the boiler replacement project. Some of the material have been ordered and delivered to Renick Brothers. The project is scheduled to be completed by the end of summer.
- Official Sewage Facilities Plan – Mr. Goncz reported that they are in the process of preparing the basis design for the Wastewater Treatment Plant Official Sewage Facilities Plan Update. Additional water quality analyses will be needed to make a final recommendation regarding the scope and cost to expand the wastewater treatment plant. The report is anticipated to be complete in July of 2015.
- Pine Street Streetscape Project – Paving was performed on May 11th, 2015. The light poles are on back order and will not be available for installation until late June.
- Mr. Shawn Meyers moved to approve the payment of Requisition No. IIB-27 in the amount of \$100,785.76 for construction phase related engineering services in Phase III of the Wastewater Treatment Plant Rehabilitation Project. Mr. Todd Wood seconded the motion and it carried unanimously.

JR. COUNCIL MEMBER’S REPORT – Ethan Foley

Mr. Ethan Foley reported that the 2015 Day of Caring was a big success with 19 projects completed, 42 team volunteers totaling 342 individual volunteers and 1026 hours of work.

BOROUGH MANAGER’S REPORT – Mr. Vance Oakes:

- Resignation of Richard Talbert as Planning Commission Chairman
- Dr. Michael Coulter moved to accept, with regret, the resignation of Richard Talbert as Planning Commission Chairman. Mr. Todd Wood seconded the motion and it carried unanimously.
- After Mr. Oakes reviewed the RFP’s from Wooster and Gannett Fleming, Gannett Fleming has been chosen to complete a Traffic Study
- Mr. Oakes reported that he has not received any update on the USIS Bankruptcy.
- Fire hydrant flushing will begin on May 17, 2015

MAYOR’S REPORT - Mayor Randy Riddle (with information from Chief Osborne):

- There have been a rash of thefts from vehicles. The Mayor urges everyone to lock their vehicles.

- Officer Jesse DePietro finished his field training this month.
- The Mayor noted that it is near the end of the school year and everyone needs to watch for children and slow down.
- The Mayor visited the kindergarten classes at Hillview Elementary School on May 6th to discuss the importance of wearing your seatbelt and the use safety gear like helmets when riding your bike.
- D.A.R.E. Graduation will be held at Highland Elementary School on June 3rd. Essay winners will be reading their essays out loud. The Mayor commented that Officer Ran has done a great job with running the D.A.R.E Program.

OTHER BUSINESS

- Mrs. Amy Gallagher presented her proposal to eliminate the approval of bills under \$1,000.00 and instead review a Treasurer Report that details how the Borough's actual expense compare to the Budget.
- **Mrs. Amy Gallagher moved to approve the proposal to eliminate the approval of bills under \$1,000.00 and instead review a Treasurer Report that details how the Borough's actual expense compare to the Budget Mr. Todd Wood seconded the motion and it carried unanimously.**
- Mrs. Mary Kay Mattocks informed the committee that the 4th of July Fireworks will be held at the high school. The fireworks will be set off from the practice field and there will be a concert band.
- Mrs. Mary Kay Mattocks reminded everyone that "Strawberry Days" will held in Memorial Park June 5th through June 7th, 2015.
- Mayor Randy Riddle noted that Council members are invited to walk with the elected officials in the Mercer Memorial 500 Parade on May 25th, 2015. If anyone is interested they need to arrive at 10:45 a.m.

NEWS MEDIA

Council members were available to answer any questions from members of the news media that were present.

ADJOURNMENT

There being no further business for Council's consideration, the regular meeting was adjourned at 8:50pm.

Respectfully Submitted,

Tanya M. Pollard, Borough Secretary