

**BOROUGH OF GROVE CITY COUNCIL  
REGULAR MEETING MINUTES  
December 15, 2014 7:00pm**

**CALL TO ORDER** by Council President George Pokrant at 7:00pm

**PLEDGE OF ALLEGIANCE**

**PRAYER** was offered by Council Member Kathleen Daley

**MEETING ATTENDANCE / ROLL CALL**

X if present	Council Member Name	X if present	Council Member Name	X if present	Other Name
X	Mattocks, Mary Kay	X	Black, Jeffrey (V-President)	X	Oakes, Vance (Boro Manager)
X	Daley, Kathleen	X	Riddle, Randy (Mayor)	X	Miller, Christine (Boro Secretary)
X	Myers, Shawn	X	Coulter, Michael	X	Rose, Will (Boro Asst. Manager)
X	Hodge, Jeffrey	X	Bigley, Joel	X	Goncz, Dan (Engineer)
X	Gallagher, Amy	X	Wood, Todd		
X	Bonner, Timothy (Solicitor)	X	Thomas, Alaina (Jr Member)		
X	Pokrant, George (President)	X	Foley, Ethan (Jr Member)		

Mr. Pokrant reported that Council met in Executive Session on November 24, 2014 and prior to tonight’s meeting to discuss a personnel matter.

- **Mr. Jeffrey Hodge moved to adopt the agreement between Officer Robert Steese and the Officer’s union and the Borough suspending Officer Steese for a 30 day period effective November 21, 2014 ending December 21, 2014 as presented. Mr. Jeffrey Black seconded the motion and it was carried unanimously.**

**REQUEST FOR CITIZENS TO BE HEARD**

No response/no discussion

**SPECIAL RECOGNITION: FIREFIGHTERS COMPLETION OF TRAINING**

- Austin Burk (not in attendance)
- Don Seyert

Council recognized, thanked and commended these firefighters for their hard work and dedication for completing this rigorous training as volunteers.

**APPROVAL OF ‘BILLS-TO-BE-PAID’ REPORT**

- **Mr. Jeffrey Black moved to approve the ‘Bills to be Paid’ report and its addendum. Mr. Shawn Myers seconded the motion and it carried unanimously.**

**APPROVAL OF ‘BILLS PAID’ REPORT**

- **Mr. Jeffrey Black moved to approve the ‘Bills Paid’ report. Mr. Shawn Myers seconded the motion and it carried unanimously.**

**APPROVAL OF MINUTES**

- **Mr. Jeffrey Hodge moved to approve the minutes of the Regular Meeting on November 17, 2014 as presented. Ms. Kathleen Daley seconded the motion and it carried unanimously.**

**CONSIDER ADOPTION OF ORDINANCE # 1427 – AUTHORIZING THE AMENDMENT TO THE WASTEWATER TREATMENT SERVICE AGREEMENT WITH HARRISVILLE BOROUGH DATED JANUARY 19, 2009.**

- **Mr. Todd Wood moved to approve adoption of Ordinance #1427, Authorizing the Amendment to the Wastewater Treatment Service Agreement with Harrisville Borough dated January 19, 2009. Mrs. Mary Kay Mattocks seconded the motion and it carried unanimously.**

**CONSIDER ADOPTION OF ORDINANCE # 1428 - AUTHORIZING THE ADOPTION OF A WASTEWATER TREATMENT SERVICE AGREEMENT WITH MERCER TOWNSHIP, BUTLER COUNTY, PENNSYLVANIA, AND CONSENTED THERETO BY HARRISVILLE BOROUGH.**

- **Mr. Jeffrey Hodge moved to approve adoption of Ordinance #1428, Authorizing the Adoption of a Wastewater Treatment Service Agreement with Mercer Township, Butler County, Pennsylvania and Consented to by Harrisville Borough. Mrs. Amy Gallagher seconded the motion and it carried unanimously.**

**CONSIDER ADOPTION OF ORDINANCE # 1429 SETTING THE REAL ESTATE TAX MILLAGE AT 4 MILLS FOR 2015 – NO TAX INCREASE**

- **Dr. Michael Coulter moved to approve adoption of Ordinance #1429, Setting the Real Estate Tax Millage at 4 Mills for 2015. Mrs. Amy Gallagher seconded the motion and it carried unanimously.**

**CONSIDER ADOPTION OF ORDINANCE # 1430 FOR INCREASING ELECTRIC RATES EFFECTIVE JANUARY 1, 2015**

- **Mr. Joel Bigley moved to approve adoption of Ordinance #1430, Increasing Electric Rates effective January 1, 2015. Mr. Jeffrey Hodge seconded the motion and it carried unanimously.**

**CONSIDER REQUEST FROM AMERICAN TRANSMISSION SYSTEMS, INC. FOR AN EASEMENT OVER BOROUGH ELECTRIC PLANT AT 315 PARK ST**

Mr. Kevin Phillips of ATSI attended the meeting to discuss and provide clarification of the easement request. After some discussion regarding the easement proposal, specifically the language regarding removal of buildings:

- **Mr. Jeffrey Black moved to table the request from American Transmission Systems, Inc. for an easement over the Borough Electric Plant at 315 Park St. to allow the Solicitor sufficient time to review the agreement. Mr. Jeffrey Hodge seconded the motion to table the request and it carried unanimously.**

**CONSIDER ENGINEERING AGREEMENT WITH GAI CONSULTANTS FOR THE ‘ON AIRPORT OBSTRUCTION REMOVAL PROJECT’**

Discussion, led by Borough Manager Vance Oakes, followed and resulted in:

- **Mr. Todd Wood moved to approve the agreement, pending Solicitor review and approval, with GAI Consultants for the ‘On Airport Obstruction Removal Project’. Mr. Jeffrey Black seconded the motion and it carried unanimously.**

**MCCONNELL STREET WATER/SEWER REHAB PROJECT:**

- Construction progress report by engineer “Al” Wodzianski – project anticipated to be functionally complete by next week, with final paving to be done by Borough in 2015 and a recommendation by engineer to complete concrete sidewalks and driveways in 2015 for practicality purposes.
- Mealy Excavating payment Requisition #3 - \$259,772.61 (construction Nov. 8-Dec. 5, 2014)
- **Mr. Joel Bigley moved to approve payment of Mealy Excavating Requisition #3 in the amount of \$259,772.61. Mr. Shawn Myers seconded the motion and it carried unanimously.**

**ENGINEER’S REPORT – Gannett Fleming, Inc. represented by Mr. Dan Goncz:**

- Wastewater Treatment Plant Rehabilitation Project-Phase III
  - Lining of Digester #2 was completed and both digesters are now operable
  - Discovered leaking valve on Digester #1
    - Cost of installation of another valve to further isolate the digesters estimated at \$5,100.00
- **Mr. Joel Bigley moved to approve the authorization of a change order to repair to the leaking valve on Digester #1 estimated in the amount of \$5,100.00. Mr. Shawn Myers seconded the motion and it carried unanimously.**
- Work continues on the Grit Collector Traveling Bridge – recommendation to authorize change order for those additional costs estimated at \$11,250.00.
- **Mr. Jeffrey Black moved to approve the authorization of a change order for the additional cost of work on the Grit Collector Traveling Bridge in the amount of \$11,250.00. Mr. Shawn Myers seconded the motion and it carried unanimously.**
- Electrical contractor nearing completion of replacement of light fixtures, though additional replacements need done in the Belt Filter Press and Sludge Pit rooms.
- **Mr. Jeffrey Hodge moved to approve the authorization of a change order for the additional cost of work for light fixture replacements in the BFP and Sludge Pit rooms in the amount of \$6,202.00. Mrs. Amy Gallagher seconded the motion and it carried unanimously.**

**CONSIDER BOILER PROJECT BID RESULTS**

- Recommendation to proceed with boiler replacement

- **Mr. Jeffrey Black to accept the sole bid submitted by Renick Brothers, Inc. in the amount of \$55,848.00 for the Wastewater Treatment Plant Boiler Replacement Project contingent upon receipt of acceptable bonds and insurance. Mr. Todd Wood seconded the motion and it carried unanimously.**
  - No price yet for alternative equipment that will burn methane gas. Still trying to get a price for that option.
- Consider request for payment of Requisition No. II-B 22, \$110,163.14
- **Mr. Shawn Myers moved to approve payment of Requisition No. II-B 22 in the amount of \$110,163.14 for Phase III of the WWTP Rehabilitation Project. Mrs. Mary Kay Mattocks seconded the motion and it carried unanimously.**
- Official Sewage Facilities Plan a.k.a. 537 Plan (engineering study related to sewer plant expansion)
  - DEP requires a Task Activity Report
  - Recommendation for motion to authorize the Borough Manager to sign the Task Activity Report
- **Mr. Jeffrey Hodge moved approve authorization for the Borough Manager to sign the Task Activity Report as recommended. Mr. Shawn Myers seconded the motion and it carried unanimously.**
- Pine Street Streetscape Project Phase II
  - PennDOT is reviewing. Solicitor and Manager are working through the electronic approval process.
- Water Distribution System Modeling Project
  - Met with Public Works Superintendent on December 3 and acquired necessary info for calibration.
  - The model should be ready in January.

#### **CONSIDER BIDS FOR 2015 GASOLINE & FUEL OIL PRODUCTS**

- **Mr. Todd Wood moved to accept the sole bid submitted by Reed Oil Company for the supply of gasoline and fuel oil products for 2015 at the OPIS price adjustment of + \$0.03/gal. for gasoline and +\$0.03/gal. for diesel fuel, with an additional +\$0.03/gal. for winter additive. Mr. Shawn Myers seconded the motion and it carried unanimously.**

#### **CONSIDER RESIGNATIONS AND RE-APPOINTMENTS (below):**

- **Appointment of alternate member to Zoning Hearing Board (by Resolution)**
  - **Mr. Joel Bigley approved to approve Resolution 2014-21 appointing Timothy Barras as an alternate member to the Zoning Hearing Board. Mrs. Amy Gallagher seconded and the motion was carried unanimously.**
  - **Acceptance of resignation of Marianne DiQuattro from Planning Commission**
  - **Dr. Michael Coulter moved to accept, with regret, the resignation of Marianne DiQuattro from the Planning Commission. Mr. Joel Bigley seconded and the motion was carried unanimously.** Discussion followed regarding the appointment of a replacement member to fill the vacancy on the Planning Commission.
  - **Appointment of replacement for vacancy on Planning Commission (term to expire 12/31/2016)**
  - **Dr. Michael Coulter moved to approve the appointment of Mary "Skip" Sample as a member of the Planning Commission to fill the vacancy left by the resignation of Marianne DiQuattro. Mr. Joel Bigley seconded and the motion was carried unanimously.**
  - **Re-appointment of John McCoy to Civil Service Commission**
  - **Mr. Jeffrey Hodge moved to approve the re-appointment of John McCoy to the Civil Service Commission. Mr. Shawn Myers seconded and the motion was carried unanimously.**
  - **Appointment of alternate members to Civil Service Commission**
- Mr. Vance Oakes to contact persons recommended for appointment as alternates and report back next month.
- **Acceptance of resignation of Mayor Randy Riddle from Library Board**
  - **Mr. Jeffrey Black moved to accept, with regret, the resignation Mayor Randy Riddle from the Library Board. Mr. Shawn Myers seconded the motion and it carried unanimously.**
  - **Appointment of Amy Gallagher as replacement for vacancy on Library Board**
  - **Mr. Joel Bigley moved to appoint Mrs. Amy Gallagher as a replacement member of the Library Board to fill the vacancy left by the resignation of Mayor Randy Riddle. Mr. Jeffrey Black seconded the motion and it carried unanimously.**
  - **Re-appointment of Shawn Myers as Council Representative to Mercer County Regional Planning Commission**
  - **Mr. Todd Wood moved to approve the re-appointment of Mr. Shawn Myers as Council representative to the Mercer County Regional Planning Commission. Mr. Jeffrey Hodge seconded the motion and it carried unanimously.**

**CONSIDER AGREEMENT WITH STILLWAGON & MCGILL FOR AUDIT OF 2014 FINANCIALS**

- Mr. Jeffrey Black moved to approve the agreement with Stillwagon and McGill, LLC to provide audit services for the 2014 financials. Mr. Shawn Myers seconded the motion and it carried unanimously.

**CONSIDER GANNETT FLEMING ‘PROPOSAL FOR 2015 ANNUAL ENGINEERING SERVICES’**

- Mr. Jeffrey Black moved to approve the agreement with Gannett Fleming, Inc. to provide engineering services for 2015. Mr. Jeffrey Hodge seconded the motion and it carried unanimously.

**BOROUGH MANAGER’S REPORT – Mr. Vance Oakes:**

- Olde Town Grove City request for event banner ‘Winter Wine Walk’ (by Resolution)
- Mr. Jeffrey Black moved to approve Resolution 2014-20, request by Olde Town Grove City, for the ‘Winter Wine Walk’ event banner to be displayed from Saturday, February 14, 2015 through Saturday, February 28, 2015, pending PennDOT approval. Mr. Shawn Myers seconded the motion and it carried unanimously.
- Olde Town Grove City request to change the parking hours for lot behind Burdick’s to 4 hours rather than 10. Discussion followed which resulted in referral to Infrastructure Committee for review.
- Grove City College has requested a refund of estimated vs. actual EDUs for Rathburn Hall per agreement with Borough dated April 2011. Difference is 11 EDUs @ \$3,300/EDU, resulting in a refund amount of \$36,300.00.
- Mr. Jeffrey Black moved to approve a refund to Grove City College for 11 EDUs at \$3,300/EDU for a total amount of \$36,300.00, representing the difference between the estimated vs. actual EDU use for Rathburn Hall over the past 2 year period per 2011 agreement. Ms. Kathleen Daley seconded the motion and it carried unanimously.

[Council Member Amy Gallagher left meeting at 7:58pm and returned at 8:00pm]

- Letter of request from Matthew Fischer to appoint Caroline Fischer as Deputy Tax Collector. School District will take the lead on this, as they have a significantly larger interest. Mr. Vance Oakes will keep Council apprised of the discussions regarding the request and the School District’s input.
- A Police Officer has expressed his intentions to resign within the next few months. This will result in the availability of a police officer position in the department.
- Letter from American Municipal Power regarding scholarship programs that they offer. Shared application with the guidance office of GCHS. Nomination to be considered on January meeting agenda.

**GROVE CITY COMMUNITY LIBRARY REPORT** provided by Wendy Riggi, presented by Mayor Randy Riddle:

Also noted, a new Library Director has been hired: Kimberly Barbara to begin employment January 2015.

**JR. COUNCIL MEMBER’S REPORT** provided by Alaina Thomas:

Reported on the disc golf course project as discussed with Trevor Gardner

**MAYOR’S REPORT - Mayor Randy Riddle (with information from Chief Osborne):**

- Request for article regarding our firefighters having completed their training be shared in the Allied News
- Annual COG dinner was well attended and featured a presentation on the D.A.R.E. program
- Officer Nicol continues to train with Cpl. Ran. Will be on full rotation beginning December 21<sup>st</sup>.

**OTHER BUSINESS**

None presented

**NEWS MEDIA**

Council members answered questions from members of the news media that were present.

**ADJOURNMENT**

There being no further business for Council’s consideration, the regular meeting was adjourned at 8:27pm.

Respectfully Submitted,

Christine Miller, Borough Secretary