

**BOROUGH OF GROVE CITY COUNCIL
GROVE CITY, PENNSYLVANIA
REGULAR MEETING MINUTES
October 20, 2014 7:00pm**

CALL TO ORDER by Council President George Pokrant at 7:15pm

PLEDGE OF ALLEGIANCE

PRAYER was offered by Council Member Todd Wood

MEETING ATTENDANCE / ROLL ANSWERED (*denotes later arrival time)

X if present	Council Member Name	X if present	Council Member Name	X if present	Other Name
X	Mattocks, Mary Kay	X	Black, Jeffrey (V-President)	X	Oakes, Vance (Boro Manager)
X	Daley, Kathleen	X	Riddle, Randy (Mayor)	X	Miller, Christine (Boro Secretary)
X	Myers, Shawn	X	Coulter, Michael	X	Rose, Will (Boro Asst. Manager)
X	Hodge, Jeffrey	X	Bigley, Joel	X	Gonc, Dan (Engineer)
X	Gallagher, Amy	X	Wood, Todd		
X	Bonner, Timothy (Solicitor)	X	Thomas, Alaina (Jr Member)		
X	Pokrant, George (President)	X	Foley, Ethan (Jr Member)		

REQUEST FOR CITIZENS TO BE HEARD

No response, no discussion

Mr. Pokrant reported that Council met in Executive Session prior to this meeting to discuss a litigation matter.

APPROVAL OF BILLS-TO-BE-PAID REPORT

Mr. Black moved to approve the bills to be paid and addendum reports. Mr. Myers seconded the motion and it carried unanimously.

APPROVAL OF BILLS PAID REPORT

Mr. Black moved to approve the bills paid report. Mr. Myers seconded the motion and it carried unanimously.

APPROVAL OF MINUTES

Mr. Myers moved to approve the minutes of the Regular Meeting on September 15, 2014 and the minutes of the Special Meeting on October 6, 2014 as presented. Mrs. Mattocks seconded the motion and it carried unanimously.

UPCOMING EVENTS REVIEW

Halloween Parade: Tuesday, October 28, 2014 7:00-8:00pm (sponsored by GC Rotary & Armstrong Cable)

Upcoming Events sponsored by Olde Town Grove City:

1. Tuesday, October 28, 2014 5:00-7:00pm – ‘Merchant Trick or Treat’ (followed by parade)
2. Saturday, November 15, 2014 12:00-4:00pm – ‘Home for the Holidays’
3. Saturday, December 6, 2014 4:00-7:00pm – ‘Olde Town GC Lights Up the Night’
4. Fridays (6:00-8:00pm) & Saturdays (1:00-3:00pm), December 6-20, 2014 – ‘Santa at Candy Cane Lane’ (new location in Burdick’s)

CONSIDER EVENT REQUEST – ‘Cartidarod Food Drive’ to be held on Saturday, March 21st at 10:00am. Troy Funte, Cartidarod Coordinator presented the request and clarified that they will not be closing any roadways or requiring Borough assistance. It is simply a courtesy request for informational purposes, as the group will be using public sidewalks and crosswalks. A Certificate of Liability Insurance naming the Borough as an additional insured has been provided. No action necessary.

CONSIDER RESOLUTION 2014-12 BANNER DISPLAY REQUEST - 'Cartidarod' Event – banner display to begin Friday, March 6 through Friday, March 20, 2015 pending PennDOT approval.

Dr. Coulter moved to approve Resolution # 2014-12, request by Troy Funte for the 'Cartidarod' event banner to be displayed from March 6 through March 20, 2015, pending PennDOT approval. Ms. Daley seconded the motion and it carried unanimously.

CONSIDERATION OF BIDS RECEIVED - (bid results tabulation sheets attached)

- Refuse Collection/Disposal & Recycling for 2015-2017

Dr. Coulter moved to accept the low bid submitted by Tri-County Industries, Inc. in the total amount of \$1,250,460.00 for the Alternate #1 Bid Option (weekly refuse collection/disposal & biweekly recycling collection). Mr. Black seconded and the motion carried unanimously.

- WWTP Sludge Transportation Services for 2015

Mr. Black moved to accept the low bid of \$375.00 minimum charge/\$3.75 per loaded mile submitted by Thomas Construction, Inc. Mr. Myers seconded the motion and it carried unanimously.

- WWTP Roll-off Box Transportation Services for 2015

Mr. Black moved to accept the sole bid of \$225.00 minimum charge/\$5.00 per loaded mile submitted by Tri-County Industries, Inc. Dr. Coulter seconded the motion and it carried unanimously.

- Water Treatment Chemicals for 2015

Mr. Black moved to:

accept the low bid of \$1.375 per gallon for Sodium Hydroxide Liquid submitted by Barber's Chemicals Inc.

accept the low bid of \$5,620.00 per ton for Potassium Permanganate submitted by SAL Chemical Co.

accept the low bid of \$0.5310 per pound for Polyaluminum Chloride submitted by Univar USA Inc.

accept the low bid of \$5.98 per gallon for Liquid Phosphate Corrosion-Inhibitor submitted by SAL Chemical Co.

accept the low bid of \$0.42 per pound for Chlorine Gas submitted by SAL Chemical Co.

Mr. Wood seconded the motion and it carried unanimously.

CONSIDER PINE TOWNSHIP REQUESTS FOR SANITARY SEWER SERVICE EXTENSIONS (3): Ryan Hall, 138 Gasper Rd. – 1EDU; Richard Weinzierl, 757 Enterprise Rd. – 1EDU; Lynn Lindh, 751 Enterprise Rd. – 1 EDU. **Mr. Black moved to approve the requests from Pine Township for 3 sanitary sewer service extensions to: Ryan Hall, 138 Gasper Rd. – 1 EDU; Richard Weinzierl, 757 Enterprise Rd. – 1 EDU; Lynn Lindh, 751 Enterprise Rd. – 1 EDU. Mr. Myers seconded the motion and it carried unanimously.**

MCCONNELL STREET WATER/SEWER REHAB PROJECT:

- Construction progress report
 - Intersection of Broad & St. in PennDOT right of way has been completed to help them meet PennDOT's Oct. 15th paving deadline
 - Sewer main basically complete up McConnell
 - Installed most of water main – currently disinfecting and testing that
 - Indicated that entire job should be complete in December, with some restoration work in spring
- Mealy Excavating payment requisition #1 - \$160,488.63 (construction through October 10, 2014)

Mr. Bigley moved to approve Requisition #1 to Mealy Excavating and Construction, Inc. in the amount of \$160,488.63 for the McConnell Street Project construction through October 10, 2014. Mr. Myers seconded the motion and it carried unanimously.

ENGINEER'S REPORT – Gannett Fleming, Inc. represented by Mr. Dan Goncz:

- Wastewater Treatment Plant Rehabilitation Project-Phase III
 - Digester lid removed and repair work began (sandblasting & welding)
 - Drainage pits in ponds will begin in November
 - New pond pump has been delivered and is on site at WWTP
 - Storage garage cost estimate \$110,000.00 – recommendation to downscale or postpone
 - Sliding doors over tanks - requested estimate from Chivers Construction, no response yet

- Boiler needs replaced – cost estimate \$60,000.00 – needs to be bid
 - Recommendation for approval to advertise for bids

Mr. Bigley moved to approve advertising for bids on the WWTP Boiler Replacement Project. Mr. Wood seconded the motion and it carried unanimously.

ENGINEER’S REPORT (continued)– Gannett Fleming, Inc. represented by Mr. Dan Goncz:

- Requisition No. II-B 20 \$42,225.00

Mr. Hodge moved to approve Requisition No. II-B 20, for \$42,225.00 for Phase III of the WWTP Rehabilitation Project for the new Pond Pump and Construction Phase engineering services costs. Mr. Myers seconded the motion and it carried unanimously.

- Official Sewage Facilities Plan (engineering study related to sewer plant expansion) in accordance with Act 537
 - Notification received that Springfield Twp authorized an escrow deposit of \$50,000.00
 - Recommendation to wait until November meeting for approval of Plan draft
 - Invoice to be sent Springfield Twp for the \$50,000.00 for the advance payment to fund Plan

Mr. Black moved to approve invoicing Springfield Township in the amount of \$50,000.00 for advance payment to fund the Official Sewage Facilities Plan. Mr. Wood seconded the motion and it carried unanimously.

- Pine Street Streetscape Project
 - Bids, through PennDOT, due this week. Bid questions being addressed.
 - Scheduled for completion by May 1, 2015
- Water Distribution System Modeling Project
 - Hydraulic model should be completed by end of 2014

CONSIDER REVISED INTERMUNICIPAL SEWER SERVICE AGREEMENT WITH HARRISVILLE BOROUGH AND APPROVAL OF MERCER TWP., BUTLER CO., JOINING THE SEWER TREATMENT PLANT FOR SERVICE

Mr. Myers moved to approve to advertise intent to revise the inter-municipal sewer service agreement with Harrisville Borough and Mercer Township. Ms. Daley seconded the motion and it carried unanimously.

CONSIDER THREE YEAR EXTENSION OF THE NATURAL GAS PROCUREMENT CONTRACT WITH DIRECT ENERGY BUSINESS – Price decrease of \$1.049/Dth – Mr. Hodge moved to approve to the Three (3) Year Extension of the Natural Gas Procurement Contract with Direct Energy Business for a price of \$1.049/Dth. Mrs. Gallagher seconded the motion and it carried unanimously.

CONSIDER APPOINTING ALTERNATE MEMBERS TO CIVIL SERVICE COMMISSION

- Civil Service rules allow for up to 3 alternates
- Need has presented itself – it would be helpful to have alternates
- Mr. Oakes will advertise for that applications are being accepted for alternate members of the Civil Service Commission.

JR. COUNCIL MEMBER’S REPORT- Miss Alaina Thomas reported:

- On progress of the Halloween Parade planning
 - School librarian willing to help w getting monitor volunteers; Fire Depts will participate;
 - Attending Mr. Gardner’s meeting for disc golf

BOROUGH MANAGER’S REPORT – Mr. Vance Oakes reported:

- Rich Talbert has a request from the Planning Commission to retain a Traffic Study Engineer on a per project basis to review, on behalf of the Borough, results from developer’s studies. PennDOT does not provide this.
 - Council requests that the Planning Commission present some names/companies for consideration by Council.
- Announcement for Drug Forum meeting; publicized on website
- Street Paving Project is completed – Public Works will be working on berms

MAYOR’S REPORT - Mayor Riddle reported (with information from Chief Osborne):

- New Police Officer William Nicol is scheduled to start the first week of November
- Perna building update – trash dumping has been remedied; no response since the inspection about façade condition; Livenspire Masonry removed the metal fire escape and closed access to third floor
- COG meeting was held on 9/17/14

- MCBA dinner meeting was attended by most Council members
- PSAB Conference Update:
 - Liked the tablescapes idea used in our MCBA dinner and requested more info on that
 - Feature article planned on Jr. Council Members; it may include an interview of our Jr. Council members
 - Copies of Sustainability information from Monaca Borough; shared programs info
 - Council member Wood shared that he felt attending the Conference was extremely beneficial
 - Info presented on drug problem in PA; reinforced what info has been shared locally
 - Leadership Legislative Panel Q&A Session
 - Session on college and community interaction
- 1 Wedding performed in 3rd quarter of this year

[Mrs. Gallagher left the meeting at 8:05pm; returned at 8:07pm]

- Reminder for residents to use 9-1-1 system for reporting any suspicious activity to help aid GCPD
- Reminder to not pile leaves in roadway, but only rake them to the curbside/devil strip
- October 20-24, GCPD will partner with PennDOT in an educational initiative re: teen seat belt use

OTHER BUSINESS

- Airport tour for Council members
- Intern Program Update
 - Dr. Coulter mentioned 7 Political Science students are interested
 - May work best in stages
 - 1. Overall Council approval for the Internships
 - 2. Mr. Oakes to have final approval
 - Focus ideas
 - Assisting with Financial Account Coding
 - Public Communications: updating website; FB page/ twitter feed; newsletter or utility bill inserts
 - Special research projects
 - Main concern is that the interns are a help to, not a hindrance to the Borough's work
 - Suggestion for 60 contact hours
 - Mr. Oakes to handle this program

No action necessary

NEWS MEDIA

Council members answered questions from members of the news media that were present.

ADJOURNMENT

There being no further business for Council's consideration, the regular meeting was adjourned at 8:20pm.

Christine Miller
Borough Secretary