

**BOROUGH OF GROVE CITY COUNCIL
GROVE CITY, PENNSYLVANIA
REGULAR MEETING MINUTES
September 15, 2014 7:00pm**

CALL TO ORDER by Council President George Pokrant at 7:05pm

PLEDGE OF ALLEGIANCE

PRAYER was offered by Council Member George Pokrant

Meeting Attendance / Roll Answered (*denotes later arrival time)

X if present	Council Member Name	X if present	Council Member Name	X if present	Other Name
X	Mattocks, Mary Kay		Black, Jeffrey (V-President)		Oakes, Vance (Boro Manager)
X	Daley, Kathleen	X	Riddle, Randy (Mayor)	X	Miller, Christine (Boro Secretary)
X	Myers, Shawn	X	Coulter, Michael	X	Rose, Will (Boro Asst. Manager)
	Hodge, Jeffrey	X	Bigley, Joel		Goncz, Dan (Engineer)
X	Gallagher, Amy	X	Wood, Todd		
X	Bonner, Timothy (Solicitor)	X	Thomas, Alaina (Jr Member)		
X	Pokrant, George (President)	X	Foley, Ethan (Jr Member)		

REQUEST FOR CITIZENS TO BE HEARD

- Mr. Ryan Mercer, 518 Stewart Ave. & 322 W. Poplar St. – Stated concerns about a vacant house, two lots down from his residence, in “deplorable” condition that he’d like to know if the Borough would have interest in entering into an agreement with him that if he buys the property, the Borough would demolish the house to make it an empty lot. Mr. Pokrant stated lien concerns, among other issues that would need considered; Mr. Mercer is also concerned about illegal activity in the area increasing if this property continues as is or becomes a rental property. In the absence of Code Enforcement Officer Mr. Beatty, Public Works Superintendent Mr. Spiker was asked to check into the condition of the property regarding hazards. Solicitor Bonner discussed questions of ownership. Mr. Pokrant referred the concern to Mr. Rose, Assistant Borough Manager, in the absence of Borough Manager Oakes.

APPROVAL OF BILLS-TO-BE-PAID REPORT

Mr. Wood moved to approve the bills to be paid. Mr. Bigley seconded the motion and it carried unanimously.

Mr. Pokrant reported that Council met in Executive Session prior to this meeting to discuss a litigation matter.

APPROVAL OF BILLS PAID REPORT

Mr. Myers moved to approve the bills paid report. Mr. Bigley seconded the motion and it carried unanimously.

APPROVAL OF MINUTES

Mr. Myers moved to approve the minutes of the Regular Meeting of August 18, 2014 as presented. Mrs. Mattocks seconded the motion and it carried unanimously.

RECOGNITION OF RETIRING EMPLOYEE DAVE MAXWELL – Council and staff members extended sincere thanks and congratulations and a personalized Wendell August gift was presented to Dave for his 42 years of service to the Borough.

CONSIDER PARK IMPROVEMENT REQUEST – Grove City Little Eagles, represented by J.R. Greer and Bill Norris, requested permission to construct a restroom/concession stand at Greenwood Dr., and financial assistance and labor to install water, sewer and electric utilities. Referred to the Parks & Recs committee for further consideration of maintenance and upkeep issues, as well as additional infrastructure needs.

CONSIDER SUPPLEMENTAL AGREEMENT with GAI Consultants for additional inspection and supervision costs associated with Airport Runway Light Project. **Mr. Wood moved to approve the Supplemental Agreement with GAI Consultants for additional inspection and supervision costs associated with the Airport Runway Lighting Project. Mr. Myers seconded the motion and it carried unanimously.**

CONSIDER LIBERTY TOWNSHIP REQUEST FOR WATER SERVICE/CONNECTION – The Legends of Grove City Apartments, LP Apartment Building – 12 EDUs. **Dr. Coulter moved to approve the request from Liberty Township for a water service connection to the Legends of Grove City Apartments. Mr. Myers seconded the motion and it carried unanimously.**

CONSIDER LIBERTY TOWNSHIP REQUEST FOR SEWER SERVICE/CONNECTION - The Legends of Grove City Apartments, LP Apartment Building – 12 EDUs. **Dr. Coulter moved to approve the request from Liberty Township for a sanitary sewer service connection to the Legends of Grove City Apartments, subject to adequate available capacity. Mr. Bigley seconded the motion and it carried unanimously.**

ENGINEER’S REPORT – Mr. John Kovacs reported:

- Wastewater Treatment Plant Rehabilitation Project-Phase III – Review of shop drawings is underway. There is a change order being considered for the lighting fixtures being replaced with high-efficiency fixtures (part of energy audit that was completed). This change order is currently being considered by Electric Department Superintendent Jeff Badger. **Mr. Wood moved to accept Change Order #1 to Contract #2 in the amount of \$10,000.00 contingent upon review and acceptance of the Borough’s Electric Department Superintendent. Mrs. Mattocks seconded the motion and it carried unanimously.**
- Requisition No. II-B 19, \$16,885.00 - **Mr. Myers moved to approve Requisition No. II-B 18, for \$16,885.00 for Phase III Construction Phase Engineering Services and Bond and Insurance costs for Chivers Construction Company. Dr. Coulter seconded and the motion carried unanimously.**
- Official Sewage Facilities Plan a.k.a. 537 Plan (engineering study related to sewer plant expansion) – to facilitate preparation of agreement with participating municipalities for funding the updates to the plan.
- Pine Street Streetscape Project – final design documents were submitted to PennDOT on September 11, 2014 and anticipate being able to advertise for bids in late September 2014.
- Water Distribution System Modeling Project – completed hydrant flow testing and work continues on hydraulic model, to be completed sometime this fall.

ASSISTANT BOROUGH MANAGER’S REPORT – Mr. Will Rose reported:

- Update on LIHEAP Program participation – though the agreement could not be modified to accommodate the Borough’s situation with combined utility billing, Borough residents will still be eligible to participate through direct application and obtain funds directly from LIHEAP.
- Results of sewer smoke testing in Ward 3 – testing completed and properties with problems were identified. Dye testing will follow and letters of notification will be sent to those residents with direction on how to handle the issues identified.
- Change of date for the Chamber of Commerce ‘Foodie Fest’ to October 18th – **Dr. Coulter moved to amend original motion approving the date for the Chamber of Commerce ‘Foodie Fest’ from Saturday, October 4th to Saturday, October 18th. Mr. Wood seconded and the motion carried unanimously.**
- Clarification on Zoning Board Appointment made in August – Michael Hazy was the alternate ZHB member and has accepted the permanent position (vacated by Seth Ring) through 12/31/2017. Reminder to Council that there are no other ZHB alternates at this time. Recommendation to advertise for alternate ZHB member applications on the Borough website.
- Community ‘Welcome’ video is now appearing on the website. Special thanks to Mayor Riddle for his participation in the video and thanks to the area businesses as well.
- Mr. Oakes is investigating how the USIS closings may affect the Borough.
- Hoping for 100% Council participation in MCBA dinner to be held in Grove City on September 25, 2014.

JR. COUNCIL MEMBER’S REPORT

- Mr. Foley reported on his tour of the Fire Department, which was very interesting and informative.

Solicitor Bonner recommended that Council receive reports of any hearings and/or outcome actions of the Zoning Hearing Board.

MAYOR'S REPORT - Mayor Riddle reported (with information from Chief Osborne):

- Mayor Riddle asked for any update on information about the E. Main & Liberty St. road construction project – speculation is that PennDOT will begin in mid to late September.
- Street paving is scheduled to begin the first week of October.
- Perna building update – Mr. Oakes visited the site; trash dumping has been cleaned up & addressed with tenants; no further info available on façade condition; complaint received from a neighboring business
- No weddings performed in 2nd quarter of this year
- Letters of appreciation received for G.C. Police Department:
 - GCHS Assistant Principal Smith commending Ms. Lawson & Officer Jaskowak's professional and timely handling of a recent incident. Also, Mr. Smith expressed appreciation for the '16 minute' program, which Chief Osborne explained is shared monthly with student drivers who are eligible for obtaining a driver's license.
 - Chief Osborne also received a letter of appreciation from the Victim's Compensation Assistance Program (VCAP) recognizing the GCPD as processing their information in a timely manner, which assists the VCAP in their work.
- Aggressive driving campaign has recently concluded and has been successful.
- DEA drug take back event is coming up Sept. 27th.
- Reminder for residents to use 9-1-1 system for reporting any suspicious activity to help aid GCPD.
- Reminder that, as school is back in session, motorists watch for children walking to and from school.

OTHER BUSINESS

- **CONSIDER EVENT REQUEST** – Grove City College Life Advocates sponsored 5K Race to be held on Saturday, October 4th at 8:00am on Greenwood Dr. Dr. Coulter presented the request on behalf of the student group, and stated that they are in the process of securing the Certificate of Liability Insurance naming the Borough as an additional insured.
- **CONSIDER EVENT REQUEST** – Grove City College Tri-Zeta and Sigma Alpha Sigma sponsored 'Trick or Trot' Run/Walk to be held on Saturday, November 1st at 10:00am on Greenwood Dr. Dr. Coulter presented the request on behalf of the student group, and stated that they are in the process of securing the Certificate of Liability Insurance naming the Borough as an additional insured.

Dr. Coulter moved to approve both event requests submitted by Grove City College for 5K Races: Life Advocates 5K Race to be held on Saturday, October 4th at 8:00am on Greenwood Dr. and the Tri-Zeta and Sigma Alpha Sigma sponsored 'Trick or Trot' Run/Walk to be held on Saturday, November 1st at 10:00am on Greenwood Dr., contingent upon receipt of the approved Certificates of Liability Insurance. Mr. Bigley seconded both motions and they carried unanimously.

NEWS MEDIA

Council members answered questions from members of the news media that were present.

ADJOURNMENT

There being no further business for Council's consideration, the regular meeting was adjourned at 8:00pm.

Christine Miller
Borough Secretary