

**BOROUGH OF GROVE CITY COUNCIL  
REGULAR MEETING MINUTES  
February 16, 2015 7:00pm**

**CALL TO ORDER** by Council President George Pokrant at 7:02pm

**PLEDGE OF ALLEGIANCE**

**PRAYER:** Council Member - Jeffrey Hodge

**MEETING ATTENDANCE / ROLL CALL**

X if present	Council Member Name	X if present	Council Member Name	X if present	Other Name
X	Mattocks, Mary Kay	X	Black, Jeffrey (V-President)	X	Oakes, Vance (Boro Manager)
X	Daley, Kathleen		Riddle, Randy (Mayor)	X	Miller, Christine (Boro Secretary)
	Myers, Shawn	X	Coulter, Michael	X	Rose, Will (Boro Asst. Manager)
X	Hodge, Jeffrey	X	Bigley, Joel	X	Goncz, Dan (Engineer)
X	Gallagher, Amy	X	Wood, Todd		
X	Bonner, Timothy (Solicitor)		Thomas, Alaina (Jr Member)		
X	Pokrant, George (President)	X	Foley, Ethan (Jr Member)		

**REQUEST FOR CITIZENS TO BE HEARD**

- Mr. Scott Boyd introduced himself as a candidate for Mercer County Commissioner

**APPROVAL OF ‘BILLS-TO-BE-PAID’ REPORT**

- **Mr. Todd Wood moved to approve the ‘Bills to be Paid’ report. Mr. Jeffrey Black seconded the motion and it carried unanimously.**

Mr. Pokrant reported that Council met in Executive Session prior to this meeting to discuss a personnel matter and a matter of litigation.

**APPROVAL OF ‘BILLS PAID’ REPORT**

- **Mr. Jeffrey Black moved to approve the ‘Bills Paid’ report. Mrs. Mary Kay Mattocks seconded the motion and it carried unanimously.**

**APPROVAL OF MINUTES** from Regular Meeting on January 19, 2015

- **Mr. Jeffrey Hodge moved to approve the minutes of the Regular Meeting on January 19, 2015 as presented. Mrs. Mary Kay Mattocks seconded the motion and it carried unanimously.**

**CONSIDER EVENT REQUEST: GROVE CITY COLLEGE EXERCISE SCIENCE CLUB ‘SPRING INTO FITNESS 5K RACE’**– To be held Saturday, April 11, 2015; race to begin at 9:00am; end at approx. 11:00am. (attachment)

- **Mr. Jeffrey Hodge moved to approve the event request submitted by Bethany Nelms of the Exercise Science Club of Grove City College for the “Spring Into Fitness” 5K Race to be held on Saturday, April 11<sup>th</sup> at 9:00am contingent upon receipt of the approved Certificate of Liability Insurance. Mr. Jeffrey Black seconded the motion and it carried unanimously.**

**CONSIDER REVISIONS TO THE BOROUGH OF GROVE CITY COMMUNITY DEVELOPMENT BLOCK GRANT (attachments)**

- FY 2011 & FY 2013 Cooperation Agreements - Budget revision in the amount of \$1,014.72 to be moved from FY 2011 Administration to FY 2013 Administration
- **Dr. Michael Coulter moved to approve the revisions to the Fund Year 2011 and Fund Year 2013 CDBG Cooperation Agreements for the budget revision in the amount of \$1,014.72 to be moved from FY 2011 Administration to FY 2013 Administration. Mr. Joel Bigley seconded the motion and it carried unanimously.**
- FY 2013 Contract # C000057315, Revision #1 - Budget revision in the amount of \$1,014.72 to be moved from Administration to Water and Sewer Improvement Project.

- **Mr. Todd Wood moved to approve the Fund Year 2013 CDBG Contract # C000057315, Revision #1 - Budget revision in the amount of \$1,014.72 to be moved from Administration to Water and Sewer Improvement Project. Mr. Jeffrey Black seconded the motion and it carried unanimously.**

**CONSIDER SPRINGFIELD TOWNSHIP REQUESTS FOR SANITARY SEWER CONNECTION:** For Volant Mill Winery Retail Store (GCDC Subdivision Lot #7) – 1 EDU

- **Mr. Jeffrey Black moved to approve the request from Springfield Township for a sanitary sewer service connection for the Volant Mill Winery Retail Store (GCDC Subdivision Lot # 7) for 1 EDU. Mrs. Gallagher seconded the motion and it carried unanimously.**

**CONSIDER POLE ATTACHMENT AGREEMENT WITH ARMSTRONG UTILITIES, INC. (attachment)**

- **Dr. Michael Coulter moved to approve a Pole Attachment License Agreement with Armstrong Utilities, Inc. as submitted. Mrs. Amy Gallagher seconded the motion and it carried unanimously.**

**CONSIDERATION OF REQUEST FROM MATTHEW D. FISCHER TO APPOINT A DEPUTY TAX COLLECTOR (GCASD APPROVED CAROLINE FISCHER AS DEPUTY)**

- **Dr. Michael Coulter moved to approve the appointment by Tax Collector Matthew D. Fischer naming Caroline M. Fischer as Deputy Tax Collector. Mr. Todd Wood seconded the motion and it carried unanimously.**

**CONSIDER RESIGNATION OF OFFICER JOSHUA MALCZAK FROM GROVE CITY POLICE DEPARTMENT (attachment)**

- **Mr. Jeffrey Hodge moved to accept, with regret, the resignation of Officer Joshua Malczak from the Grove City Police Department. Mr. Jeffrey Black seconded the motion and it carried unanimously.**

**CONSIDER HIRING OF POLICE OFFICER - Consider making a conditional offer of employment for a Patrolman position to Jesse Aaron DePietro pending his satisfactory completion of a medical exam, psychological exam, pre-employment drug screening and MPOETC certification exam.**

- **Mr. Jeffrey Hodge moved to approve that an offer of employment as Patrolman for the Grove City Police Department be extended to Jesse Aaron DePietro, pending his satisfactory completion of the following: medical and psychological exams, MPOETC certification exam and pre-employment drug screening. Mr. Todd Wood seconded the motion and it carried unanimously.**

**MCCONNELL STREET WATER/SEWER REHAB PROJECT**

- Mealy Excavating payment requisition #4 - \$127,385.50 (construction 12/6/14-1/30/15)
- **Mr. Joel Bigley moved to approve payment of Mealy Excavating Requisition #4 in the amount of \$127,385.50. Mrs. Amy Gallagher seconded the motion and it carried unanimously.**

**ENGINEER'S REPORT – Gannett Fleming, Inc. represented by Mr. Dan Goncz:**

- Wastewater Treatment Plant Rehabilitation Project-Phase III
  - Lid for Digester #2 was reinstalled; leaking has sealed itself
  - Balance of scope of this project work will be on hold temporarily due to inclement weather
  - Consider request for payment of Requisition No. II-B 24, \$9,477.00 for costs incurred in Phase II and Phase III of the WWTP Rehabilitation Project
- **Mr. Jeffrey Hodge moved to approve payment of Requisition No. II-B 24 in the amount of \$9,477.00 for costs incurred in Phase II and Phase III of the WWTP Rehabilitation Project. Mr. Joel Bigley seconded the motion and it carried unanimously.**
- WWTP Boiler Replacement Project
  - Held job conference with Renick Brothers. Boiler replacement to take place this summer.
    - Alternative equipment that will burn methane gas increases costs by \$15,500.00 plus installation of methane gas from heat exchanger to boiler room (cost on that not available yet, but should be by March meeting)
    - Based on methane gas output, this alternative would result in energy cost savings
- Official Sewage Facilities Plan a.k.a. 537 Plan (engineering study related to sewer plant expansion)
  - Preparing the Basis of Design that will be used in the 537 Plan continues
  - PaDEP has approved the Task Activity Report for the Plan in the amount of \$49,995.00

- Available funding grants: 1 has a 7-8 year waiting period; another program has a grant application; applications would need to be completed by GC Borough, as plant owner; application eligibility only after DEP approval, so may be a 2016 application.
- Pine Street Streetscape Project Phase II
  - Construction expected to begin in March
  - Consider request for payment to M&B Services in the amount of \$2,237.10 for necessary bonds and insurance and some layout work for ADA; this will begin the PennDOT approval process so that subsequent payments can be approved quicker.
  - Hoping to complete by last week of April
  - GC Revitalization group hopes to have Grace Church share in costs for some work on Pine and Grace Streets block; Mr. Oakes will be attending a meeting at Grace Church to discuss this option
- **Mr. Jeffrey Black moved to approve payment to M&B Services in the amount of \$2,237.10. Mr. Todd Wood seconded the motion and it carried unanimously**
- Water Distribution System Modeling Project
  - Finalizing scope of work and cost estimate to perform Phase II of this project

**JR. COUNCIL MEMBER'S REPORT** - Ethan Foley reported that no report was prepared

**GROVE CITY COMMUNITY LIBRARY REPORT - Mrs. Kimberly Barbara (attachment)**

- Held the Netherfield Cotillion at GCC - very successful fundraising event
- Winter programs ending
- Children's programming very strong
- Brown bag book club going well
- Fundraising initiatives - recently submitted Community Investment Grant application; will be awarded in March
- Friends of the Library Book Sale starts March 2<sup>nd</sup>
- Annual State Report being prepared; due March 1<sup>st</sup>

**BOROUGH MANAGER'S REPORT – Mr. Vance Oakes:**

- Public hearing for SALDO adoption to be held at 6:00pm, just prior to the March Council Meeting
- Draft of ordinance for parking changes; should be ready for March meeting approval
- PennDOT, Mr. Spiker and Mr. Oakes met for information regarding joint paving and seal coat bid programs; info due to PennDOT in March; bids to be solicited in April; construction expected to begin in June & July.
- Utility bill insert shared (attachment); contains 2014 Water Quality Report info & reminder to shovel sidewalks
- Committee to be appointed to negotiate contract with the Police Association (Mr. Pokrant to get back to Mr. Oakes)
- Pension proposal answers to be provided before the Finance Committee meets next

**MAYOR'S REPORT - on behalf of Mayor Randy Riddle (with information from Chief Osborne):**

- Recognition of Police Officer of the Year - presented to Officer Christopher Taggart
- Letter of Commendation presented to Officer Patrick Krumpak

**OTHER BUSINESS**

- Dr. Michael Coulter submitted letter of request from the GCC Girls Fastpitch Softball to use Softball Fields.
- **Mr. Jeffrey Black moved to approve the event requested by Dr. Coulter on behalf of the Grove City College Girls Fastpitch Softball use of the softball fields for the upcoming season of March through October, contingent upon receipt of the approved Certificate of Liability Insurance. Mr. Jeffrey Hodge seconded the motion and it carried unanimously.**
- Interns Luke Negron and Arianna Johnson have been hired to assist Borough staff with various projects
  - Council mentors will be Dr. Michael Coulter and Mrs. Amy Gallagher
  - Borough supervisor will be Will Rose
  - Arianna's focus - Staff research assistance: collecting info; recycling program research & surveys; new playground equipment locations
  - Luke's focus - Public communications: newsletter, website updates, press releases, etc.
- PSAB Conference April 26<sup>th</sup>-29<sup>th</sup>; Mayor Riddle to be sworn in as President of the Pa Mayor's Association

**NEWS MEDIA**

Council members answered questions from members of the news media that were present.

**ADJOURNMENT**

There being no further business for Council's consideration, the regular meeting was adjourned at 7:45pm.

Respectfully Submitted,

Christine Miller, Borough Secretary