

**BOROUGH OF GROVE CITY COUNCIL
REGULAR MEETING MINUTES
January 19, 2015 7:00pm**

Infrastructure Committee met at 6:00pm

CALL TO ORDER by Council President George Pokrant at 7:06pm

PLEDGE OF ALLEGIANCE

PRAYER: Council Member - Shawn Myers

MEETING ATTENDANCE / ROLL CALL

X if present	Council Member Name	X if present	Council Member Name	X if present	Other Name
X	Mattocks, Mary Kay	X	Black, Jeffrey (V-President)	X	Oakes, Vance (Boro Manager)
X	Daley, Kathleen	X	Riddle, Randy (Mayor)	X	Miller, Christine (Boro Secretary)
X	Myers, Shawn		Coulter, Michael	X	Rose, Will (Boro Asst. Manager)
X	Hodge, Jeffrey	X	Bigley, Joel	X	Goncz, Dan (Engineer)
X	Gallagher, Amy	X	Wood, Todd		
X	Bonner, Timothy (Solicitor)	X	Thomas, Alaina (Jr Member)		
X	Pokrant, George (President)	X	Foley, Ethan (Jr Member)		

REQUEST FOR CITIZENS TO BE HEARD

No response / No discussion

APPROVAL OF 'BILLS-TO-BE-PAID' REPORT

- Mr. Jeffrey Black moved to approve the 'Bills to be Paid' report. Mrs. Amy Gallagher seconded the motion and it carried unanimously.

APPROVAL OF 'BILLS PAID' REPORT

- Mr. Jeffrey Black moved to approve the 'Bills Paid' report. Mr. Shawn Myers seconded the motion and it carried unanimously.

APPROVAL OF MINUTES

- Mr. Shawn Myers moved to approve the minutes of the Regular Meeting on December 15, 2014 as presented. Mrs. Mary Kay Mattocks seconded the motion and it carried unanimously.

CONSIDER EVENT REQUEST: GROVE CITY HIGH SCHOOL 'COLOR DASH 5K RACE' (attachment) – To be held Saturday, March 28, 2015; registration at 9:00am; race to begin at 11:00am. Make up dates requested: Sat. April 11, 18 or 25. (route proposal attached- route approved by Chief Osborne)

- Mr. Todd Wood moved to approve the event request submitted by Derek Lettich of Grove City High School for the "Color Dash 5K Race" to be held on Saturday, March 28th at 11:00am contingent upon receipt of the approved Certificate of Liability Insurance. Mr. Jeffrey Hodge seconded the motion and it carried unanimously.

AUTHORIZATION FOR SOLICITOR TO DRAFT MEMORANDUM OF UNDERSTANDING WITH GROVE CITY LITTLE EAGLES FOR THE CONSTRUCTION AND MAINTENANCE OF PUBLIC RESTROOM FACILITIES AT HUNTER FARM PARK

- Mr. Jeffrey Black moved to approve Authorization for the Solicitor to Draft a Memorandum of Understanding with Grove City Little Eagles for the Construction and Maintenance of Public Restroom Facilities at Hunter Farm Park. Mr. Jeffrey Hodge seconded the motion and it carried unanimously.

CONSIDER LEASE OF NEW 2015 DODGE CHARGER POLICE INTERCEPTOR

- Mr. Jeffrey Hodge moved to approve the three year lease option on a 2015 Dodge Charger police vehicle as presented. Mr. Todd Wood seconded the motion and it carried unanimously.

CONSIDER POLE ATTACHMENT AGREEMENT WITH ZITO MEDIA COMMUNICATIONS II, LLC (attachment)

- **Mr. Joel Bigley moved to approve a Pole Attachment License Agreement with Zito Media Communications II, LLC pending Solicitor's review. Mr. Shawn Myers seconded the motion and it carried unanimously.**

CONSIDER 2015 RECURRING ACCOUNTS PAYABLE VENDOR LIST (attachment)

- **Mr. Jeffrey Black moved to approve the 2015 Recurring Accounts Payable Vendor List as presented. Mr. Shawn Myers seconded the motion and it carried unanimously.**

PLANNING COMMISSION PRESENTATION OF PROPOSED UPDATE TO THE BOROUGH'S SALDO (SUBDIVISION AND LAND DEVELOPMENT ORDINANCE) - Planning Commission Consultant Rick Grossman shared a brief, but very informative, presentation summarizing the proposed update plan for the Borough's SALDO. No action necessary at this time. The final draft, after editing revisions, will be presented at a public hearing before presentation (per Solicitor suggestion) for Council consideration of "Intent to Advertise" notice being published as required.

CONSIDER CIVIL SERVICE COMMISSION ALTERNATE MEMBERS - Recommendations were made to appoint 1) Brad Morgan, 538 S. Center St., Grove City, PA and 2) Gary Forsythe, 425 W. Washington Blvd., Grove City, PA as alternate members of the Civil Service Commission.

- **Mr. Joel Bigley moved to approve the appointment of Brad Morgan and Gary Forsythe as, first and second respectively, alternate members of the Civil Service Commission. Mr. Shawn Myers seconded the motion and it carried unanimously.**

MCCONNELL STREET WATER/SEWER REHAB PROJECT:

Construction progress report: this project is complete, with the exception of minor restoration work that will be completed when weather permits. Water and sewer lines are completed and operable.

ENGINEER'S REPORT – Gannett Fleming, Inc. represented by Mr. Dan Goncz:

- Wastewater Treatment Plant Rehabilitation Project-Phase III
 - Digester #2 leaks have been sealed by liner installed, with the exception of the area above the liner
 - This area is being filled with sludge in the hopes that the sludge will clog the porous concrete and stop further leaking above the liner
 - The remainder of project work is on hold until weather permits
- Recommending approval for payment of Requisition No. II-B 23, \$128,677.70
- **Mr. Jeffrey Hodge moved to approve payment of Requisition No. II-B 23 in the amount of \$128,677.70 for Phase III of the WWTP Rehabilitation Project for Construction Phase Activities and Related Engineering Services. Mr. Todd Wood seconded the motion and it carried unanimously.**
- Engineer has completed a review of the Boiler Replacement Project Agreements, Bonds and Certificates of Insurance submitted by Renick Brothers Construction Company and found compliant with contract specs. These agreements may be signed and notice-to-proceed issued
 - Still pursuing methane and/or natural gas options, but until that info is available, still need to move forward
- Official Sewage Facilities Plan a.k.a. 537 Plan (engineering study related to sewer plant expansion)
 - In process of preparing the Basis of Design needed for the update
- Pine Street Streetscape Project Phase II
 - PennDOT held the preconstruction job conference on 1/14/15 at the Grove City Borough Municipal Building.
 - Hoping to complete by May 1st, but holding off on advertising until closer to then, in case of weather delays
- Water Distribution System Modeling Project
 - In last stages of fine tuning

BOROUGH MANAGER'S REPORT – Mr. Vance Oakes reported:

- Electric Dept. has completed installing all LED lighting in almost all areas of Borough offices - they use about half the electricity of the old ones. One fixture, in place of Borough seal, was damaged and a replacement will be installed later.
- Mercer County Borough Association winter dinner meeting coming up on Thursday.

BOROUGH MANAGER'S REPORT (continued) – Mr. Vance Oakes reported:

- AMP Scholarship nominee will be submitted by January 31 deadline.
- **Mr. Joel Bigley moved to approve the nomination of a student by Michael Coulter as the sole Council nomination for the AMP Scholarship as per the nomination form's instructions. Mrs. Amy Gallagher seconded the motion and it carried unanimously.**
- Still working with Solicitor to address the ATSI easement requested at December meeting. Hope to present that to Council for consideration at next month's meeting.
- Update on Officer Malczak's resignation. For hiring/planning purposes, Mr. Oakes will request that he submit a letter of resignation stating the date he anticipates will be his last day worked.
- Finance Committee anticipates meeting in early February to review Pension Plan info for presentation to Council.
- Borough Secretary announced her anticipated resignation necessitating the advertising of the available position.

GROVE CITY COMMUNITY LIBRARY REPORT (attachment) - Mrs. Kimberly Barbara was introduced as the new Library Director, and presented the following highlights from her report:

- Heather Baker has added a second "Storytime", due to popular demand
- Microgrant funds have allowed for the purchase of new computers
- Welcomed new Library Board members, and Erin Pisano as President
- Excited about some new and innovative programs and fundraising initiatives
- Annual Report is due March 1st

JR. COUNCIL MEMBER'S REPORT - Mr. Ethan Foley reported:

- On the Borough's Public Works Department
 - Due to weather challenges, the work can be very demanding
 - 10 workers oversee the winter plowing and salting, among their many other duties
 - Use approx. 800 tons of salt annually
- Disc golf project is ongoing and progressing nicely; Trevor Gardner may be contacted directly for questions
 - Layout was provided for review; the location of hole #10 may need further review

Mr. Joel Bigley left meeting at 7:55pm; returned at 7:58pm

MAYOR'S REPORT - Mayor Randy Riddle (with information from Chief Osborne):

- Wedding report for last quarter of 2014
- Reminder for residents to keep sidewalks shoveled and salted for the safety of students, public workers & others
- Trash cans not being returned to residences, causing a hazard as they may blow into street; can revisit this issue

OTHER BUSINESS

- Mr. Joel Bigley, Chair of the Infrastructure Committee, reported on the meeting that preceded tonight's Council meeting:
 - Public Works Director Spiker presented the Mercer County joint bid program for street paving & seal coating; participation would provide substantial cost savings.
- **Mr. Joel Bigley moved to approve participation in the Mercer County Joint Seal Coat and Paving Bid programs. Mr. Jeffrey Hodge seconded the motion and it carried unanimously.**
 - Review of the Olde Town Grove City request (received 12/11/14) to change the allotted time for the South Center Street parking lot to a 4 hour limit. The recommendation is that no change be made at this time to the lot hours limitation.
 - Chief Osborne proposed various traffic ordinance changes
- **Mr. Joel Bigley moved to approve Solicitor to draft advertising the intent to amend traffic ordinance for installation of a stop sign for eastbound traffic from the alley at Memorial Ave. Ext. and Summit Street. Mr. Jeffrey Hodge seconded the motion and it carried unanimously.**
 - Parking issue corrections to be reviewed by Solicitor Bonner and draft ordinance amendments for items as presented by Chief Osborne.

- **Mr. Joel Bigley moved to approve Solicitor to review and draft advertising the intent to accept Proposed Ordinance Changes/Updates as submitted by Police Chief in memo dated January 19, 2015. Mrs. Mary Kay Mattocks seconded the motion and it carried unanimously.**

NEWS MEDIA

Council members answered questions from members of the news media that were present.

ADJOURNMENT

There being no further business for Council's consideration, the regular meeting was adjourned at 8:15pm.

Respectfully Submitted,

Christine Miller
Borough Secretary